

## Admission Fee Exemption and Postponement of Collection of Admission Fee Application: FY2021

- This guideline is original Admission Fee Exemption and Postponement of Collection of Admission Fee Application of Nagoya University, it is entirely not enforced application “Exemption of 「高等教育の就学支援制度」 (for undergraduate student)” on April 2019 from 文部科学省(Ministry of Education, Culture, Sports, Science and Technology - JAPAN (MEXT)). For admission student, “Support of 「高等教育の就学支援制度」 (for admission student)” is to be enforcing, please visit the appropriate website(※) to find out more.
  - Due to the global outbreak of COVID-19, we are currently unable to receive application by face to face we used to do in general. We accept to receive by mail. Please visit our university website(※) to find out the application instructions you belong to. (Please note that make sure that depending on the undergraduate department / graduate school and grade you belong to, the submission place and reception date are different.)
  - Applicants for Admission Fee Exemption and Postponement of Collection of Admission Fee due to natural disasters are required to submit a disaster damage certificate.
- ※ We will update in respect with above, kindly keep check the website constantly to find out more.

We strongly recommend that you make a copy of all your application forms and additional documents. You may be requested by us to be modify/update onto your copy. Please keep your all copies safe until the result is announced.

**Please make sure that depending on the undergraduate department / graduate school and grade you belong to, the submission place and reception date will be different.**

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## I Notes on Admission Fee Exemption and Postponement of Collection of Admission Fee Application

- Your admission entrance fee can be exempted within the limit of our budget. Eligibility for application, financial situation of your family, and scholastic attainments are considered on the basis of our standards. Postponement of Collection of Admission Fee means that the deadline of the collection is postponed. However, it is required to pay the same full amount of admission fee.
- During the review process, there may be instances in which documents are found to be insufficient, require further clarification, etc. and, as a result, you may be asked to submit additional documents or provide confirmation/certifications even after the period for submitting application documents has passed. So please reply promptly to any communication from the university staff. We will not be held responsible for any disadvantages applicants suffer due to failing to appropriately communicate with our staff. We will also not accept applications after the application period.
- Please note that if you do not submit missing or additional requested documents by the designated date, your application will be considered incomplete and therefore excluded.
- If forgery or any false statements are found in the submitted documents after the admission fee exemption is approved, then this approval will be revoked and the applicant will be required to pay the admission fee.
- Please be aware that application documents cannot be returned and used only for purposes of this apply.

## II Eligibility for the Admission Fee Exemption and Postponement of Collection of Admission Fee

### Application

Undergraduate or graduate students (except for auditing students, non-degree students etc.) who fall under any of the following are eligible. Different standards are applied to undergraduate enrolled students and graduate enrolled students.

#### (1) Undergraduate enrolled students

- Students eligible for Admission Fee Exemption Application:
  - Within one year before entering the university, ①the person who bears school expenses (example: father) has died, or ②the person who bears school expenses or the applicant has suffered damage from a storm and/or a flood and therefore has extreme difficulty in paying their admission fee.
  - When multiple circumstances such as ①the person who bears school expenses got unemployed, ②household receiving public assistance, ③single parent household, ④the person who bears school expenses is under long-term medical treatment, or ⑤the person who bears school expenses has physical disabilities are recognized within one year before entering the university.
  - Japan Student Services Organization Non-refundable Scholarship Student
- Students eligible for Postponement of Collection of Admission Fee Application:
  - Eligible applicants for admission fee exemption
  - When any circumstances such as ①the person who bears school expenses got unemployed, ②household receiving public assistance, ③single parent household, ④the person who bears school expenses is under long-term medical treatment, ⑤the person who bears school expenses has

physical disabilities, or ⑥financial reason are recognized within one year before entering the university.

(2) Graduate enrolled students

- Students eligible for Admission Fee Exemption and Postponement of Collection of Admission Fee Application:
  - A student has difficulty in paying their admission fee because of a financial reason (excluding payment of loans or debt), and they are recognized as an excellent academic achiever.
  - Within one year before a student enters the university, the person who bears school expenses (example: father) has died, or the person who bears school expenses or the applicant has suffered damage from a storm and/or a flood and therefore has extreme difficulty in paying their admission fee.
  - Under other circumstances correspond the foregoing, it possible to eligible when the president of Nagoya University considers it to be applicable.

III How to Obtain the Application Forms and Complete the Application Procedures
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Procedure of obtaining application forms: Print out them from the Nagoya University website.

[ <http://www.nagoya-u.ac.jp/>]

> Campus Life > Scholarships And Fee Exemption > Admission / Tuition Fee Exemption

Place and deadline

Place: Undergraduate 1<sup>st</sup> grade students:

→ Student Support Division, Education & International Affairs Department (Building 1<sup>st</sup> floor.)

Undergraduate 2nd grade students or higher grade students or graduate students:

→ Tuition Fee Exemption Section at your school/ graduate school.

Deadline: Varies depending on each school/graduate school. Check the bulletin board or other calendar at your school/graduate school before preparing the application.

- If your application isn't completed and submit yet by the deadline, contact with all mandatory supporting documents to the designated place of submission by the deadline in advance.
- After consideration, we may contact you if we have questions or require more information regarding your application. Please reply to our inquiries as soon as possible. If we do not receive a reply from you, we consider you to decline the application.

IV Things to Keep in Mind Before the Results are Announced
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- Please keep your copies of all your application forms and additional documents safe until the result is announced.
- The applicant will be suspended for payment of admission fee until the selection result is announced.

- Note that Admission fees once paid is non-refundable even if your application for Admission Fee Exemption and Postponement of Collection of Admission Fee is approved. So, please make sure that not to pay admission fee until after the application results are announced.

#### V Announcement of result

- Applicants must check for the application results on the bulletin board of school/graduate school or the Nagoya University Portal website. Results will be announced/posted around the middle of July for April Admission, the beginning of December for October Admission.
- We will not inform via e mail decision notifications to applicants.
- Not all applications for Admission Fee Exemption and Postponement of Collection of Admission Fee Application will be approved.
- If you are not granted an exemption or are granted a half exemption, be sure to pay the admission fee by the designated due date.
  - If you have not applied for Postponement or your application for Postponement has been rejected, your payment is due within 20days from the date on the date result announced.
  - Your application for Postponement has permitted, payment deadline would be followings:
    - ✓ April admission student: By the end of September
    - ✓ October admission student: Should be by the end of February

#### VI Handling of Personal Information

Personal information acquired at the time of application will be used for reviewing applications and related work, and will not be provided to outside parties without the consent of the applicant.

#### VII Estimated maximum amount of income for Tuition Fee Exemption Application

In order to be granted the Tuition Fee Exemption Application, must fulfill both financial criteria and academic criteria. Among students who fulfill the Appraisal, Full Exemption is applied to only those in high financial difficulty, and Half Exemption is applied to those in less financial difficulty within the limits of the budget. Depending on the situation, some applications might not be accepted.

#### Estimated maximum amount of income for Tuition Fee Exemption Application

##### Undergraduate (Exemption Criteria)

	Salary income		Other income	
	Parents' house-NU	Other place-NU	Parents' house-NU	Other place-NU
2-person household	¥ 5.08 million	¥ 5.71 million	¥ 2.94 million	¥ 3.38 million
3-person household	¥ 5.65 million	¥ 6.28 million	¥ 3.34 million	¥ 3.78 million
4-person household	¥ 6.45 million	¥ 6.92 million	¥ 3.90 million	¥ 4.34 million

##### Master (Exemption Criteria)

	Salary income		Other income	
	Parents' house-NU	Other place-NU	Parents' house-NU	Other place-NU
1-person household	¥ 3.88 million	—	¥ 2.10 million	—

2-person household	¥ 5.42 million	¥ 6.05 million	¥ 3.18 million	¥ 3.62 million
3-person household	¥ 6.05 million	¥ 6.64 million	¥ 3.62 million	¥ 4.06 million
4-person household	¥ 6.78 million	¥ 7.22 million	¥ 4.20 million	¥ 4.64 million

Doctor (Exemption Criteria)

	Salary income		Other income	
	Parents' house-NU	Other place-NU	Parents' house-NU	Other place-NU
1-person household	¥ 4.91 million	—	¥ 2.82 million	—
2-person household	¥ 6.90 million	¥ 7.34 million	¥ 4.32 million	¥ 4.76 million
3-person household	¥ 7.53 million	¥ 7.97 million	¥ 4.95 million	¥ 5.39 million
4-person household	¥ 8.21 million	¥ 8.65 million	¥ 5.63 million	¥ 6.07 million

- ① This list is based on the assumption that a 1-person household is only the applicant, a 2-person household is the applicant and their spouse, a 3-person household is the applicant and parents, and a 4-person household is the applicant, parents, and a sibling who is a high school student living at home.
- ② Amount may change depending on household' situation and deductions. It is possible to receive the Tuition Fee Exemption Application even if your household income is higher than that on the list.
- ③ Here is a simplified version of the formula used to calculate Appraisal:  

$$A(\text{Appraisal}) = B(\text{Income}) - C(\text{Exemptions and income deductions}) - D(\text{Basic deduction})$$
  - A. Appraisal: If it becomes negative amount, it comes under the financial criteria.
  - B. Income: Total of household income
    - Salary income: Payment amount on withholding slip
    - Other income: Income amount on income tax return
    - Others: Scholarships, Miscellaneous income, Incidental income, etc.
  - C. Exemptions and income deductions: Certain amount will be deducted in particular circumstances such as for single parent families, for families with tax student in education, etc.
  - D. Basic deduction: Certain amount will be deducted according to the position of the student (e.g. undergraduate, master, or doctor) and number of household members.