Admission Fee Exemption / Deferred Payment and Tuition Fee Exemption Application Guidelines Nagoya University FY2023



INTRODUCTION

This is Admission Fee Exemption / Deferred Payment and Tuition Fee Exemption that Nagoya University independently implements.

The target is graduate students, undergraduate Privately-financed International Students, and Japanese undergraduate students enrolled before 2019.

Note that Japanese undergraduate students enrolled after 2020 will be supported by the "Higher Education Study Support System" that the government has been implementing since April 2020.

Even if you are a Japanese undergraduate student enrolled after 2020, you can apply if you meet Nagoya University's original Admission Fee Exemption (Deferred Payment) Application qualification (p.6-7) or Tuition Fee Exemption Application qualification (p.7-9).

Regarding application qualifications for Admission Fee Exemption (Deferred Payment) and Tuition Fee Exemption Application for households affected by severe disasters, students of households affected by the target disaster should use the required documents specified in the Admission Fee Exemption (Deferred Payment) and Tuition Fee Exemption Application guidelines. In addition, it is necessary to submit a "Disaster Certificate".

Those who have repeated a year or have exceeded the standard period of study are not eligible for Tuition Fee Exemption in principle, but those who have repeated a year or have exceeded the standard period of study for less than one year may be accepted for some reason.

"Repeating year" means staying in the same grade, and "exceeding the standard period of study" means that the period of enrollment including the period of leave of absence exceeds the regular period of study.

* The submitted documents will not be returned. Therefore, submit a "copy" as much as possible for documents that can be copied.

* Make a copy of all the documents to be submitted and keep the copy in a safe place until the result is announced. If there are any corrections, we may ask you to make corrections to the copy and resubmit it.

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I. OVERVIEW

1. ELIGIBILITY

(1) ELIGIBILITY FOR THE ADMISSION FEE EXEMPTION / DEFERRED PAYMENT AND TUITION FEE EXEMPTION APPLICATION FOR NEW STUDENTS

Undergraduate or graduate students (except for audit students, flex-access students, etc.) who fall under any of the following are eligible.

*Eligibility requirements differ for students enrolling in undergraduate and graduate schools.

	Eligibility for the Admission Fee	Eligibility for Deferred Payment of the	
	Exemption Application	Admission Fee	
1	Students who face extreme difficulty in paying their	Same as on the left	
	admission fee because within one year before enrolling		
1.	in the university their household supporter (i.e. father)		
	has died.		
	Students who face extreme difficulty in paying their	Same as on the left	
	admission fee because within one year before enrolling		
2.	in the university students who themselves and/or their		
	household supporter have suffered from a natural		
	disaster such as a storm or flood.		
	Those who are the main household supporter or those	Same as on the left	
	who have been affected by the following catastrophic		
2	disaster.		
5.	The target catastrophic disasters:		
	Storm and heavy rain in August, September 2019/		
	Typhoon 19, 2019 /Heavy rain in July 2020		
	As of 1 st April 2023 (or 1 st October 2023), those who	As of 1 st April 2023 (or 1 st October 2023), those who	
	have two or more applicable items in the following (1)	have one or more applicable items in the following	
	to \bigcirc and are extremely difficult to pay the admission	1 to 6 and are difficult to pay the admission fee	
	fee.	by the due date.	
4.	1 The household supporter has been receiving	1 The household supporter has been receiving	
	medical treatment for 6 months or more due to illness	medical treatment for 6 months or more due to	
	or accident.	illness or accident.	
	2 The household supporter is a physically	2 The household supporter is a physically	
	handicapped person	handicapped person	

Undergraduate Students (Including transfer students)

	3 Within one year before enrollment, the household	③ Within one year before enrollment, the	
supporter lost his/her job or the company he/she runs household supporter lost his/her job or the		household supporter lost his/her job or the company	
went bankrupt. he/she runs went bankrupt.		he/she runs went bankrupt.	
	4 It is a livelihood protection household	4 It is a livelihood protection household	
	5 Single-parent family	5 Single-parent family	
		6 For financial reasons, etc.	

NOTE

For Privately-financed International Students, the situation in Japan is applicable, and the situation in their home country does not qualify for application.

Graduate Students

	Eligibility for Admission Fee Exemption or Deferred Payment of the Admission Fee
1.	Students who have difficulty in paying their admission fee for financial reasons (excluding loan repayment or
	other debt), and who are moreover recognized as excellent academic achievers.
	Students who face extreme difficulty in paying their admission fee because within one year before enrolling in
2.	the university students who themselves and/or their household supporter have suffered from a natural disaster
	such as a storm or flood.
	Those who are the main household supporter or those who have been affected by the following catastrophic
3.	disaster.
	The target catastrophic disasters:
	Storm and heavy rain in August, September 2019/ Typhoon 19, 2019 /Heavy rain in July 2020

(2) ELIGIBILITY FOR THE TUITION FEE EXEMPTION APPLICATION FOR NEW STUDENTS

Undergraduate or graduate students (except for audit students, flex-access students etc.) who fall under any of the following are eligible.

*Eligibility requirements differ for students enrolling in undergraduate and graduate schools.

Undergraduate Students (Including transfer students)

	Eligibility for the Tuition Fee Exemption Application		
	Privately-financed International Students who face difficulty in paying their tuition fee due to economic		
1.	reasons (excluding loan repayment or other debt) and are recognized as having excellent academic		
	achievements.		
2.	Students who face extreme difficulty in paying their tuition fee during the time periods designated below		
	because their household supporter has died, or students who themselves and/or their household supporter have		
	suffered from a natural disaster such as a storm or flood.		
	For students who have submitted a Both Spring and Fall semester Application: April 2022 - March 2023		

For students who have submitted a Spring semester-only Application: April 2022 - March 2022			
	For students who have submitted a Fall semester-only Application Application: October 2022 - September		
	2023		
	Those who are the main household supporter or those who have been affected by the following catastrophic		
3.	disaster.		
	The target catastrophic disasters:		
	Storm and heavy rain in August, September 2019/ Typhoon 19, 2019 /Heavy rain in July 2020		

Graduate Students

	Eligibility for the Tuition Fee Exemption Application		
1.	Students who face difficulty in paying their tuition fee due to economic reasons (excluding loan repayment or		
	other debt) and are recognized as having excellent academic achievements.		
2.	Students who face extreme difficulty in paying their tuition fee during the time periods designated below		
	because their household supporter has died, or students who themselves and/or their household supporter have		
	suffered from a natural disaster such as a storm or flood.		
	For new students starting in April: April 2022 - March 2023		
	For new students starting in October: October 2022 – September 2023		
	Those who are the main household supporter or those who have been affected by the following catastrophic		
3.	disaster.		
	The target catastrophic disasters:		
	Storm and heavy rain in August, September 2019/ Typhoon 19, 2019 /Heavy rain in July 2020		

(3) ELIGIBILITY FOR THE TUITION FEE EXEMPTION APPLICATION FOR CURRENT STUDENTS

Undergraduate or graduate students (except for audit students, flex-access students etc.) who fall under any of the following are eligible.

Even if you are a Japanese undergraduate student enrolled after 2020, you will be eligible for the application if you meet the following exemption application qualifications 2 or 3.

	Eligibility for the Tuition Fee Exemption Application			
1.	Students who face difficulty in paying their tuition fee due to economic reasons (excluding loan repayment or			
	other debt) and are recognized as having excellent academic achievements.			
	Students who face extreme difficulty in paying their tuition fee during the time periods designated below			
	because their household supporter has died, or students who themselves and/or their household supporter have			
2.	suffered from a natural disaster such as a storm or flood.			
	For students who have submitted a Both Spring and Fall semester Application: April 2022 - March 2023			
	For students who have submitted a Spring semester-only Application: April 2022 - March 2023			
	For students who have submitted a Fall semester-only Application Application: October 2022 - September			
	2023			
	Those who are the main household supporter or those who have been affected by the following catastrophic			
2	disaster.			
3.	The target catastrophic disasters:			
	Storm and heavy rain in August, September 2019/ Typhoon 19, 2019 /Heavy rain in July 2020			
	Circumstances similar to those indicated above and approved by the University president.			
	As a general rule, those who have repeated a year and those who have exceeded the standard period of study			
4	are not eligible for Tuition Fee Exemption Application, but those who have repeated a year or have exceeded			
4.	the standard period of study for less than one year may be admitted for some reason. Read the explanation in			
	[Form 6] and, if there are any special reasons, submit the required documents.			
	* "repeating year" means staying in the same grade, and "exceeding the standard period of study" means that			
	the period of enrollment including the period of leave of absence exceeds the regular period of study.			

NOTE

If you meet the household standards but do not meet the academic performance standards of each faculty / graduate school, you will not be considered as excellent in academic performance and will not be eligible for exemption. Even in the case of promotion, those who have no or very few credits will not be eligible for exemption.

2. THE FLOW OF APPLICATION

(1) THE FLOW OF APPLICATION FOR THE ADMISSION FEE EXEMPTION OR DEFERRED PAYMENT AND TUITION FEE EXEMPTION FOR NEW STUDENTS

(7) GRADUATE STUDENTS(INCLUDING PRIVATELY-FINANCED INTERNATIONAL STUDENTS)

01. SUBMIT THE ADMISSION FEE (DEFFERED PAYMENT) APPLICATION

< For new students starting in April and October>

- <u>At the time of admission procedure</u>, please submit "Nagoya University Admission Fee Exemption and Deferred Payment of Admission Fee Application Form".
 Application forms can be downloaded from the Nagoya University website.
 Home > 教育/ キャンパスライフ > 入学後に受けられる各種免除・奨学支援 > 日本人等大学院生/ 私費外国人留学生 > 申請書類 or
 Home > Campus Life > Scholarships And Fee Exemption
- Please follow the instructions of the graduate school in which you plan to enroll for submission and submission deadlines.

02. APPLY THROUGH TUITION FEE EXEMPTION APPLICATION SYTEM AFTER EROLLEMENT

* The application for admission fee exemption (deferred payment) also serves as the application for tuition fee exemption. If the tuition fee exemption procedure is not completed, the application for admission fee exemption (deferred payment) will be denied.

[Tuition Fee Exemption Application System]

https://tuitionexemptionapplicationsystem.adm.nagoya-u.ac.jp/exemption-request-system-for-student/login.jsf

- Application Period
 - Students admitted in April 2023: Wednesday, 12th April Monday, 24th April 2023 noon (JST)
 [PUNCTUAL]
 - Students admitted in October 2023: To Be Determined (scheduled to be posted later August early September 2023 the university website.
- Enter the application information by referring to this procedure (p.27-) below.
- Students who will enroll from April (October) (new course) should apply with their new student number from April (October) onward.

02.-1. Enter Basic information

• After receiving the basic information input completion email (p.32), proceed to "01.-2. Enter detailed information".

02.-2. Enter Detailed information

- Print out the application documents (p.73) after receiving the detailed information entry completion email (p.74).
- 02.-3. Print the displayed submitted documents from the exemption system
- Print out the appropriate "Sheet 1-①-3" documents from within the exemption system.
- If the printed content is incomplete, correct the input content.

02.-4. Print the displayed documents to be submitted from the university website and create them.

- Print out the relevant "Form 1-6" documents from the University website and create them.
- Location of attached Form
 Home > 教育/ キャンパスライフ > 入学後に受けられる各種免除・奨学支援 > 日本人等大学
 院生/私費外国人留学生 > 申請書類 or

Home > Campus Life > Scholarships And Fee Exemption

- 02.-5. Prepare the other submitted documents displayed to be submitted
- Prepare other required documents. Since it may take one to two weeks to prepare the certification documents, please carefully check the applicable documents to be submitted before preparing them.

02.-6. Schedule an appointment for document submission date and time

• Please make an appointment for the scheduled date and time of document submission by clicking "Appointment for Document Submission" in the exemption system.

03. SUBMIT THE REQUIRED DOCUMENTS DISPLAYED IN TUITION FEE EXEMPTION APPLICATION SYSTEM BY THE DEADLINE

Please submit your application documents at the document [Submission site].

The location and date of document receipt differ depending on the campus.

Application documents can be submitted by appointment only, so please make an appointment for submission date and time in the tuiton fee application system before coming to the site.

Campus	Date and time (JST)	Submission site
	All days from 9:30 a.m. to 4:30 p.m.	Science Building B-115
Higashiyama	Wednesday, April 19	International Lounge
	Thursday, April 20	(Campus MAP D3③)
	Friday, April 21	

< Students admitted in April 2023 >

Tsurumai	Tuesday, April 18, 9:30 a.m 2:00 p.m.	Basic Medical Research Building 1F Conference Room 1 (in front of the Student Affairs Office)
Daiko	Monday, April 17, 9:30 a.m 4:30 p.m.	To Be Determined (To be published in early April)

< Students admitted in October 2023 > To Be Determined (scheduled to be posted later August - early September 2023 the university website.

If you are unable to submit the documents at the above submission site, please submit them by [Postal mail] or in person at the Student Support Division counter by the deadline.

When sending by postal mail, please send by Acceptance-recorded mail or Letter Pack Light, etc., which will keep a record. Inquiries regarding the arrival of documents will not be answered.

[Mailing Adress(Counter)] (Campus Map D3-6) Student Support Center 1F)

Furo-cho, Chikusa-ku, Nagoya,

464-8601, Student Support Division, Tuition Fee Exemption Office

* Please write "Admission and Tuition Fee Exemption application form enclosed" in red on the front of the envelope.

[Deadline] Monday, April 24, 2023 [Postmark is valid on the day.]

*If you expect your documents to arrive at the Student Support Division after the submission deadline, please email the Student Support Division in advance with a tracking number or other information that indicates that your documents have been sent.

- If you have any documents that are not in time for submission, inform at the time of submission.
- Notification of incomplete documents will be sent to the applicant's THERS e-mail address (i.e.~@s.mail.nagoya-u.ac.jp).

Please check at least once a day during the application period.

 Due to the COVID-19, the only submission procedure may be by mail. In that case, we will announce it on Nagoya University website.

04. CHECK THE RESULTS OF THE ADMISSION FEE EXEMPTION (DEFERRED PAYMENT)

- Notification of results will be made through the "Educational Affairs system".
 NU PORTAL > Student Affairs > Course registration and grading > Messages For You
 When the notification date is set, it will be posted on the university website, so please check it as appropriate and come to pick it up.
 - * Notification will not be made by mail or over the counter.
- Result Notification Date

- April Enrollment: Middle of July 2023
- October Enrollment: Earlier December 2023
- Deadline for Payment of Admission Fee

For those who are not exempted from the full amount, please transfer the amount to the designated bank account or pay in cash directly to the admissions and tuition payment counter by the date to be notified in the result notification.

* The counter is not available on weekends and holidays.

05. CHECK THE RESULTS OF THE TUITION FEE EXEMPTION APPLICATION

- Notification of results will be made through the "Educational Affairs system".
 NU PORTAL > Student Affairs > Course registration and grading > Messages For You
 We will notify you when the result is notified on the Nagoya University website.
 When the notification date is set, it will be posted on the university website, so please check it as appropriate and come to pick it up.
 - * Notification will not be made by mail or over the counter.
- Result Notification Date
 - Spring Semester Application: Earlier August 2023
 - Fall Semester Application: Middle of December 2023
- Deadline for Payment of Tuition Fee

For those who are not exempted in full, the tuition fee will be deducted from your registered tuition transfer account on the date to be announced in the result notification.

Please prepare an amount equivalent to the amount of tuition payment as the deposit balance in your bank account by the previous day.

- Spring Semester Application: Late August 2023
- Fall Semester Application: Late December 2023

(イ) UNDERGRADUATE PRIVATELY-FINANCED INTERNATIONAL STUDENTS

The following procedures are for students admitted in April. Students entering in October should follow the instructions of the International Admissions Section.

01. SELECT <ADMISSION FEE EXEMPTION> IN [PAYMENT DETAILS] ON THE PAYMENT PAGE OF THE WEB-BASED ADMISSION PROCEDURE SYSTEM.

If you select the Admission Fee Exemption, the amount of premium payment will be displayed. Please pay only the insurance premium out of the enrollment payment.

*Note that the admission fee paid will not be refunded regardless of whether you are eligible to apply.

02. SUBMIT THE ADMISSION FEE (DEFFERED PAYMENT) APPLICATION

Please submit "Nagoya University Admission Fee Exemption and Deferred Payment of Admission Fee Application Form".

Application forms can be downloaded from the Nagoya University website.

Home > 教育/ キャンパスライフ > 入学後に受けられる各種免除・奨学支援 > 日本人等大学院生/ 私費外国人留学生 > 申請書類 or Home > Campus Life > Scholarships And Fee Exemption

[Mailing Adress] Furo-cho, Chikusa-ku, Nagoya,

464-8601, Japan, Student Support Division, Tuition Fee Exemption Office

* Please write "Admission Fee Exemption application form enclosed" in red on the front of the envelope.

[Deadline] Friday, March 24, 2023 [MUST ARRIVE]

03. APPLY THROUGH TUITION FEE EXEMPTION APPLICATION SYTEM AFTER EROLLEMENT

* The application for admission fee exemption (deferred payment) also serves as the application for tuition fee exemption. If the tuition fee exemption procedure is not completed, the application for admission fee exemption (deferred payment) will be denied.

[Tuition Fee Exemption Application System]

https://tuitionexemptionapplicationsystem.adm.nagoya-u.ac.jp/exemption-request-system-for-student/login.jsf

- Application Period
 Students admitted in April 2023: Wednesday, 12th April Monday, 24th April 2023 noon (JST) [PUNCTUAL]
- Enter the application information by referring to this procedure (p.27-) below.

03.-1. Enter basic information into the exemption system

- After receiving the basic information input completion email (p.32), proceed to "03.-2. Enter detailed information".
- 03.-2. Enter details into the exemption system
- Print out the application documents (p.73) after receiving the detailed information entry completion email (p.74).

03.-3. Print the displayed submitted documents from the exemption system

- Print the appropriate "Sheet 1-①-3" documents from within the system.
- If the printed content is incomplete, correct the input content.

03.-4. Print and create the displayed documents to be submitted from the Nagoya University website.

- Print out the relevant "Form 1-6" documents from the University website and create them.
- Location of attached Form
 Home > 教育/ キャンパスライフ > 入学後に受けられる各種免除・奨学支援 > 日本人等大学
 院生/私費外国人留学生 > 申請書類 or

Home > Campus Life > Scholarships And Fee Exemption

03.-5. Prepare the displayed other documents to be submitted

Prepare other required documents. Since it may take one to two weeks to prepare the certification documents, please carefully check the applicable documents to be submitted before preparing them.

03.-6. Schedule an appointment for document submission date and time

• Please make an appointment for the scheduled date and time of document submission by clicking "Appointment for Document Submission" in the exemption system.

04. SUBMIT THE REQUIRED DOCUMENTS DISPLAYED IN TUITION FEE EXEMPTION APPLICATION SYSTEM BY THE DEADLINE

Please submit your application documents at the document [Submission site].

The location and date of document receipt differ depending on the campus.

Application documents can be submitted by appointment only, so please make an appointment for submission date and time in the tuiton fee application system before coming to the site.

Campus	Date and time (JST)	Submission site
	All days from 9:30 a.m. to 4:30 p.m.	Science Building B-115
II:	Wednesday, April 19	International Lounge
Higashiyama	Thursday, April 20	(Campus MAP D3③)
	Friday, April 21	
		Basic Medical Research
Tsurumai	Turadan Annil 19	Building 1F
	9:30 a.m 2:00 p.m.	Conference Room 1
		(in front of the Student
		Affairs Office)
	Manday April 17	To Be Determined
Daiko	Monday, April 17,	(To be published in early
	9:50 a.m 4:30 p.m.	April)

< Students admitted in April 2023 >

< Students admitted in October 2023 > Students entering in October should follow the instructions of the International Admissions Section.

If you are unable to submit the documents at the above Submission site, please submit them by [Postal mail] or in person at the Student Support Division counter by the deadline. When sending by postal mail, please send by Acceptance-recorded mail or Letter Pack Light, etc., which will keep a record. Inquiries regarding the arrival of documents will not be answered.

[Mailing Adress(Counter)] (Campus Map D3-6) Student Support Center 1F)

Furo-cho, Chikusa-ku, Nagoya,

464-8601, Student Support Division, Tuition Fee Exemption Office

* Please write "Admission and Tuition Fee Exemption application form enclosed" in red on the front of the envelope.

[Deadline] Monday, April 24, 2023 [Postmark is valid on the day.]

*If you expect your documents to arrive at the Student Support Division after the submission deadline, please email the Student Support Division in advance with a tracking number or other information that indicates that your documents have been sent.

- If you have any documents that are not in time for submission, inform at the time of submission.
- Notification of incomplete documents will be sent to the applicant's THERS e-mail address (i.e.~@s.mail.nagoya-u.ac.jp).

Please check at least once a day during the application period.

 Due to the COVID-19, the only submission procedure may be by mail. In that case, we will announce it on Nagoya University website.

05. CHECK THE RESULTS OF THE ADMISSION FEE EXEMPTION (DEFERRED PAYMENT)

■ Notification of results will be made through the "Educational Affairs system".

NU PORTAL > Student Affairs > Course registration and grading > Messages For You

When the notification date is set, it will be posted on the university website, so please check it as appropriate and come to pick it up.

* Notification will not be made by mail or over the counter.

Result Notification Date

April Enrollment: Middle of July 2023

Deadline for Payment of Admission Fee

For those who are not exempted from the full amount, please transfer the amount to the designated bank account or pay in cash directly to the admissions and tuition payment counter by the date to be notified in the result notification.

* The counter is not available on weekends and holidays.

06. CHECK THE RESULTS OF THE TUITION FEE EXEMPTION APPLICATION

Notification of results will be made through the "Educational Affairs system".
 NU PORTAL > Student Affairs > Course registration and grading > Messages For You

We will notify you when the result is notified on the Nagoya University website.

When the notification date is set, it will be posted on the university website, so please check it as appropriate and come to pick it up.

* Notification will not be made by mail or over the counter.

- Result Notification Date
 - · Spring Semester Application: Earlier August 2023
 - · Fall Semester Application: Middle of December 2023
- Deadline for Payment of Tuition Fee

For those who are not exempted in full, the tuition fee will be deducted from your registered tuition transfer account on the date to be announced in the result notification.

Please prepare an amount equivalent to the amount of tuition payment as the deposit balance in your bank account by the previous day.

- Spring Semester Application: Late August 2023
- Fall Semester Application: Late December 2023

(ウ) JAPANESE UNDERGRADUATE STUDENTS

If you are eligible to apply for Nagoya University's own admission fee reduction (p. 6-7) or exemption regardless of whether you are eligible for the JASSO benefit scholarship

01. SELECT <ADMISSION FEE EXEMPTION> IN [PAYMENT DETAILS] ON THE PAYMENT PAGE OF THE WEB-BASED ADMISSION PROCEDURE SYSTEM.

If you select the Admission Fee Exemption, the amount of premium payment will be displayed. Please pay only the insurance premium out of the enrollment payment.

*Note that the admission fee paid will not be refunded regardless of whether you are eligible to apply.

02. SUBMIT THE APPLICATION

Please submit "Nagoya University Admission Fee Exemption and Deferred Payment of Admission Fee Application Form".

Application forms can be downloaded from the Nagoya University website.

Home > 教育/ キャンパスライフ > 入学後に受けられる各種免除・奨学支援 > 日本人等大学院生/ 私費外国人留学生 > 申請書類 or

Home > Campus Life > Scholarships And Fee Exemption

[Mailing Adress]

Furo-cho, Chikusa-ku, Nagoya,

464-8601, Student Support Division, Tuition Fee Exemption Office

* Please write "Admission Fee Exemption application form enclosed" in red on the front of the envelope.

■ 【Deadline】 Friday, March 24, 2023 [MUST ARRIVE]

03. SUBMIT THE REQUIRED DOCUMENTS CONTACTED BY THE STUDENT SUPPORT DIVISION

- Based on the Nagoya University Admission Fee Exemption and Deferred Payment of Admission Fee Application Form submitted in 02., the Student Support Division will scrutinize the required documents for each applicant. After the scrutiny, the Student Support Division will notify the applicant by THERS e-mail (i.e.~@s.mail.nagoya-u.ac.jp) of the required documents to be submitted, so please submit them by the deadline.
- The submission method, destination, and deadline will be described in the email. If you have any documents that are not in time for submission, inform at the time of submission.

04. CHECK THE RESULTS OF THE ADMISSION FEE EXEMPTION (DEFERRED PAYMENT)

- Notification of results will be made through the "Educational Affairs system".
 NU PORTAL > Student Affairs > Course registration and grading > Messages For You
 When the notification date is set, it will be posted on the university website, so please check it as appropriate and come to pick it up.
 - * Notification will not be made by mail or over the counter.
- Result Notification Date
 April Enrollment: Middle of July 2023
- Deadline for Payment of Admission Fee

For those who are not exempted from the full amount, please transfer the amount to the designated bank account or pay in cash directly to the admissions and tuition payment counter by the date to be notified in the result notification.

* The counter is not available on weekends and holidays.

(2) THE FLOW OF APPLICATION FOR TUITION FEE EXEMPTION FOR STUDENTS ADMITTED BEFORE FY2022

01. APPLY THROUGH TUITION FEE EXEMPTION APPLICATION SYTEM

[Tuition Fee Exemption Application System]

https://tuitionexemptionapplicationsystem.adm.nagoya-u.ac.jp/exemption-request-system-for-student/login.jsf

- Note that the application period varies depending on the year of enrollment.
- Application Period

< Spring Semester >

- Students admitted before FY2022: Tuesday, 7th February Friday, 10th March 2023 17:00(JST)
 [PUNCTUAL]
- Students admitted in April 2023: Wednesday, 12th April Monday, 24th April 2023 noon (JST)
 [PUNCTUAL]

<Fall Semester>

- Students admitted before April 2023: To Be Determined (scheduled to be posted later August early September 2023 the university website
- Students admitted in October 2023: To Be Determined (scheduled to be posted later August early September 2023 the university website
- Enter the application information by referring to this procedure (p.27-) below.

01.-1. Enter basic information

After receiving the basic information input completion email (p.32), proceed to "01.-2. Enter detailed information".

01.-2. Enter detailed information

• Print out the application documents (p.73) after receiving the detailed information entry completion email (p.74).

01.-3. Print the displayed submitted documents

- Print out the appropriate "Sheet 1-①-3" documents from within the exemption system.
- If the printed content is incomplete, correct the input content.

01.-4. Print the displayed documents to be submitted from the university website and create them.

- Print out the relevant "Form 1-6" documents from the University website and create them.
- Location of attached Form
 Home > 教育/ キャンパスライフ > 入学後に受けられる各種免除・奨学支援 > 日本人等大学
 院生/私費外国人留学生 > 申請書類 or

Home > Campus Life > Scholarships And Fee Exemption

01.-5. Prepare the other submitted documents

- Prepare other required documents. Since it may take one to two weeks to prepare the certification documents, please carefully check the applicable documents to be submitted before preparing them.
- 01-6. Schedule an appointment for document submission date and time
 - Please make an appointment for the scheduled date and time of document submission by clicking "Appointment for Document Submission" in the exemption system.

02. SUBMIT THE REQUIRED DOCUMENTS DISPLAYED IN TUITION FEE EXEMPTION APPLICATION SYSTEM BY THE DEADLINE

Please submit your application documents at the document 【Submission site】. The location and date of document receipt differ depending on the campus.

Application documents can be submitted by appointment only, so please make an appointment for submission date and time in the tuition fee application system before coming to the site.

< "Both Spring and Fall semester Application" and "Spring semester-only Application" >

[Students admitted before FY2022]

Campus	Date and time (JST)	Submission site
	All days from 9:30 a.m. to 4:30 p.m.	Kitan Hall
	Friday, March 17	Law and Economics Shared
Higashiyama	Monday, March 20	Facilities Building 2F
	Wednesday, March 22	(Campus MAP C4③)
	Thursday, March 23	
	Wednesday, March 15, 9:30 a.m 4:30 p.m.	Basic Medical Research
		Building 1F
Tsurumai		Conference Room 1
		(in front of the Student
		Affairs Office)
	Tuesday, Marsh 14	Main Building 2F
Daiko	Tuesday, March 14,	Lecture Room 4
	9:30 a.m 4:30 p.m.	(Campus MAP(1))

[Students admitted in April 2023] * The dates are different from those for students admitted before 2022 above, so please check the page for the subject.

- Graduate Students (Including Privately-financed international graduate students): p.11-12
- Undergraduate Privately-financed international students: p.15
- Japanese undergraduate students are required to submit the required documents as indicated on (p.17-18) by the designated date as communicated by the Student Support Division.

< "Fall semester-only Application" and "Fall semester change Application" >

To Be Determined (scheduled to be posted later August - early September 2023 the university website

If you are unable to submit the documents at the above Submission site, please submit them by [Postal mail] or in person at the Student Support Division counter by the deadline.

When sending by postal mail, please send by Acceptance-recorded mail or Letter Pack Light, etc., which will keep a record. Inquiries regarding the arrival of documents will not be answered.

[Mailing Adress(Counter)] (Campus Map D3-6) Student Support Center 1F)

Furo-cho, Chikusa-ku, Nagoya,

464-8601, Student Support Division, Tuition Fee Exemption Office

* Please write "Admission and Tuition Fee Exemption application form enclosed" in red on the front of the envelope.

[Deadline] Friday, March 24, 2023 [MUST ARRIVE]

- If you have any documents that are not in time for submission, inform at the time of submission.
- Notification of incomplete documents will be sent to the applicant's THERS e-mail address.

(i.e.~@s.mail.nagoya-u.ac.jp).

Please check at least once a day during the application period.

- Due to the COVID-19, the only submission procedure may be by mail. In that case, we will announce it on Nagoya University website.
- If you are applying for "Fall semester change Application", submit only the documents related to the modification in addition to Sheet1-①.

*Please state the reason for the change request in the Reason column of Sheet1-①.

- (i.e.) Moved from a student dormitory to a private apartment.
 - \rightarrow Correctly enter the applicant's current address on [Sheet1-①] and [Sheet 3] "①Average cost living per month" "Housing Expenses".
 - Documents to be submitted: Sheet1-①/Sheet3/Certificate of residence("Juminhyo") for new address/New Rental Agreement
- (i.e.) Adopted for a scholarship.

 \rightarrow Correctly enter the "① Scholarship Status" on Sheet 2 and "① Average cost living per month" "Scholarship" on Sheet 3.

03. CHECK THE RESULTS OF THE TUITION FEE EXEMPTION APPLICATION ON NU PORTAL

■ Notification of results will be made through the "Educational Affairs system".

NU PORTAL > Student Affairs > Course registration and grading > Messages For You

We will notify you when the result is notified on the Nagoya University website.

When the notification date is set, it will be posted on the university website, so please check it as appropriate and come to pick it up.

- * Notification will not be made by mail or over the counter.
- Result Notification Date

- Spring Semester Application: Earlier August 2023
- Fall Semester Application: Middle of December 2023
- Deadline for Payment of Tuition Fee

For those who are not exempted in full, the tuition fee will be deducted from your registered tuition transfer account on the date to be announced in the result notification.

Please prepare an amount equivalent to the amount of tuition payment as the deposit balance in your bank account by the previous day.

- Spring Semester Application: Late August 2023
- Fall Semester Application: Late December 2023

3. NOTES

★ ADMISSION FEE EXEMPTION / DEFERRED PAYMENT

Selection for Admission Fee Exemption/Deferred Payment will be made based on your application, financial and academic criteria and approval will be given to those selected within the limits of our budget.

"Deferred Payment" means that the deadline for payment will be pushed back. However, you will still be required to pay the full amount of the admission fee.

★ TUITION FEE EXEMPTION

Selection for Tuition Fee Exemption will be made based on your application, financial and academic criteria and approval will be given to those selected within the limits of our budget.

Those who would like to apply for both the spring and fall semesters, please submit the Simultaneous Application once a year (in the spring semester application period). (Application must be made by the applicant themselves.) Students who will not be enrolled in the fall semester for reasons such as taking a leave of absence can submit a Spring Semester-only Application.

If you have submitted the Both Spring and Fall semester Application and any changes in the information on the application (family status, educational, financial and other situations) occur between the time of spring semester (1st April) and fall semester (1st October) applications, you must submit a Fall Semester Change Application during the fall semester application period.

Although the Simultaneous Application is available once a year, the selection is made twice a year (in the spring and fall semesters). Therefore, in some cases, the application results may differ for spring and fall semesters.

If you have applied for the Both Spring and Fall semester Application and then withdraw the spring semester only application, you must apply again for the fall semester only during the fall semester application period.

If you take a leave of absence or withdraw from the University before the application results are known, you will forfeit your application and must pay the tuition fee.

* ADMISSION FEE EXEMPTION / DEFERRED PAYMENT AND TUITION FEE EXEMPTION

During the review process, there may be instances in which documents are found to be insufficient, require further clarification, etc. and, as a result, you may be asked to submit additional documents or provide confirmation/certifications even after the period for submitting application documents has passed. So please reply promptly to any communication from the university staff. We will not be held responsible for any disadvantage's applicants suffer due to failing to appropriately communicate with our staff. We will also not accept applications after the application period has passed.

Please note that if you do not submit missing or additionally requested documents by the designated date, your application will be considered incomplete and therefore excluded.

If forgery or any false statements are found in the submitted documents after the Admission Fee Exemption is approved, then this approval will be revoked, and the applicant will be required to pay the admission fee.

Documents will not be returned after submission.

Those applying for the Admission Fee Exemption/Deferred Payment and Tuition Fee Exemption will be exempt from paying the fee until after the application results are announced.

Note that admission and tuition fees once paid is non-refundable. So please be careful not to pay admission and tuition fee until after the application results are announced.

4. **RESULT ANNOUNCEMENT**

(1) RESULTS OF ADMISSION FEE EXEMPTION (DEFERRED PAYMENT) APPLICATION

★ TIME

April Enrollment: Middle of July 2023

October Enrollment: Earlier December 2023

★ RESULT NORTIFICATION

Notification of results will be made through the "Educational Affairs system".

NU PORTAL > Student Affairs > Course registration and grading > Messages For You

When the notification date is set, it will be posted on the university website, so please check it as appropriate and come to pick it up.

* Notification will not be made by mail or over the counter.

★ DUE DATE FOR PAYMENT

If you are not granted a full exemption, be sure to pay the admission fee by the following due dates.

In the case of no exemption: within 20 days including the day of announcement.

In the case of deferred payment: by the end of September for spring enrollment and by the end of February for fall enrollment.

(2) RESULT OF TUITION FEE EXEMPTION APPLICATION

★ TIME

Spring Semester Application: Earlier August 2023

Fall Semester Application: Middle of December 2023

★ RESULT NORTIFICATION

Notification of results will be made through the "Educational Affairs system".

NU PORTAL > Student Affairs > Course registration and grading > Messages For You

When the notification date is set, it will be posted on the university website, so please check it as appropriate and come to pick it up.

* Notification will not be made by mail or over the counter.

* Sometimes, even if you apply for a exemption, it may not be granted. Also, the result may not be the same for the spring and fall semesters.

★ DUE DATE FOR PAYMENT

If you are not granted an exemption or are granted a half exemption, be sure to pay the tuition fee by the designated due date.

5. HANDLING OF PERSONAL INFORMATION

Personal information acquired at the time of application will be used for reviewing applications and related work, and will not be provided to outside parties without the consent of the applicant.

6. MAXIMUM INCOME ESTIMATED FOR THE APPLICATION

In order to be approved for Admission Fee Exemption / Deferred Payment or Tuition Fee Exemption, applicants must at least meet both financial and academic criteria. Among students who meet the financial appraisal criteria for exemption, we will offer full exemption, half exemption, and deferred payment within the scope of our budget and with priority given to those facing a high degree of financial difficulty. Students with lesser financial difficulty may not be approved for any assistance.

Undergraduate

	Income from Salary/Wages		Other Income	
	Commuting from home	Commuting from other than home	Commuting from home	Commuting from other than home
Two-person household	JPY 5.08 M	JPY 5.71 M	JPY 2.94 M	JPY 3.38 M
Three-person household	JPY 5.65 M	JPY 6.28 M	JPY 3.34 M	JPY 3.78 M
Four-person household	JPY 6.45 M	JPY 6.92 M	JPY 3.90 M	JPY 4.34 M
Masters				
	Income from	Salary/Wages	Othe	r Income
	Commuting from home	Commuting from other than home	Commuting from home	Commuting from other than home
One-person household	JPY 3.88 M	-	JPY 2.10 M	-
Two-person household	JPY 5.42 M	JPY 6.05 M	JPY 3.18 M	JPY 3.62 M
Three-person household	JPY 6.05 M	JPY 6.44 M	JPY 3.62 M	JPY 4.06 M
Four-person household	JPY 6.78 M	JPY 7.22 M	JPY 4.20 M	JPY 4.64 M
Doctor				
	Income from	Salary/Wages	Other Income	
	Commuting from home	Commuting from other than home	Commuting from home	Commuting from other than home
One-person household	JPY 4.91 M	-	JPY 2.82 M	-
Two-person household	JPY 6.90 M	JPY 7.43 M	JPY 4.32 M	JPY 4.76 M
Three-person household	JPY 7.53 M	JPY 7.97 M	JPY 4.95 M	JPY 5.39 M
Four-person household	JPY 8.21 M	JPY 8.65 M	JPY 5.63 M	JPY 6.07 M

- ① These tables presume that a 1-person household consists only of the applicant, a 2-person household consists of the applicant and their spouse, a 3-person household consists of the applicant and their parents, and a 4-person household is the applicant, parents, and a sibling who is a public high school student living at home.
- ② Amounts may change depending on the makeup of your household, any special deductions, or for other reasons. It is possible to meet the criteria for the Admission or Tuition Fee Exemption even if your household income is higher than the listed amounts.
- ③ Here is a simplified version of the formula used in our financial appraisal:

A(Financial Appraisal) = B (Income) - C (Special Deductions) - D (Basic Deduction)

- A. Financial Appraisal: If it is a negative amount, you meet the financial criteria.
- B. Income: Total Household Income
 - · Salary/Wages: Payment amount on withholding certificate, etc.
 - · Other Income: Income amount on Income Tax Returns
 - · Others: Scholarships, miscellaneous income, incidental income, etc.
- C. Special Deductions: Certain amounts will be deducted under special circumstances, such as for single parent households, households with student's dependents, etc.
- D. Basic deduction: Certain amounts will be deducted according to the level of the student (i.e., undergraduate, masters, or doctor) and the number of household members.

II. TUITION FEE EXEMPTION STUDENT APPLICATION SYSTEM.

In principle, this system only guarantees operation in the campus environment.

Graduate students can also use the service from off-campus by using the VPN service.

For details, please check VPN Service (https://vpn-portal.nagoya-u.ac.jp/).

If you cannot use the on-campus system during the application period due to unavoidable circumstances, please contact the Student Support Division.

Please note that the deadline for submitting application documents differs for students admitted in April 2023 and students admitted before FY2022.

- Students admitted in April 2023: p.12/16/17-18
- Students admitted before FY2022: p.19

1. LOGIN SCREEN

 If you are accessing the tuition waiver application system for the first time, the following screen may appear. Select one of the items and click the "同意(Agree)" button.

If you agree to the bottom two of the three options, this screen will not appear again in principle.

tuitionexemptio	■東海国立 大学機構	あなたがアクセスしようとしているサービス: agoya-u.ac.jp
サービスに	送信される情報	
職位		student
プライマリのユー	・ザコード	
プライマリのユー	-ザコード(表示用)	
□思方法の違訳: ○ 次回ログイン へ回せばば	ン時に再度チェックします。	
 今回たけ 	月戦を达信9 ることに同恵しま9。	
◎ このサービス	いに送信する情報が変わった場合は	、再度チェックします。
 今回と同じ情報であれば今後も自動的にこのサービスに送信することに同意します。 		
○ 今後はチェックしません。		
 すべての料 この約束はログレート 	山に関する情報を今後アクセスする	5すべてのサービスに送信することに同意します。
CUARACIGUYY	「拒否」	ICCORD/Ryccary。 同意

- (2) You will be asked for two-factor authentication for your THERS account, so please authenticate using a device that has been configured for THERS account authentication.
- (3) If the authentication is successful, the following screen will be displayed.

Select the language and click the "LOGIN" button.



NOTE

If you are unable to authenticate due to a change or loss of the authentication terminal, please refer to "multi-factor authentication" on the following Organization Account (THERS Account) Help Center.

https://thersac.icts.thers.ac.jp/hc/ja/sections/14563833997977-%E5%A4%9A%E8%A6%81%E7%B4%A0%E8%AA%8 D%E8%A8%BC

For other exemption systems, contact Student Support Division.

★ LANGUAGE SELECTION

Select the language to display on your system.

If you select English, the language in your system will be displayed in English.

	ØJapanese	OEnglish
--	-----------	----------

NOTE

Regardless of which language you enter, the language notation of the format printed from this system will differ

depending on the "application pattern (status)" (p.32).

General / independent livelihood \Rightarrow Japanese only

Privately-financed international students \Rightarrow Japanese and English

2. TOP MENU

This is the top menu screen.

Select the function to use.

[Top menu for new applicant]

	TopMenu
This is TopPage. Select the function you	●授業料免除申請の手続き/First application
want to use.	Please complete the Tuition Fee Exemption Application process here. Applications and amendments can only be made during the application period. Applications will not be accepted after the application period closes. To make changes to your application, please contact Student Support Division. *Admission Fee Exemption/Postponement of Collection applicants need to complete this tuition fee exemption application and submit the required documents to complete the application, your application will be denied due to incomplete documents.
	Primary Exemption Application Register
	動画電の知識(Application printing
	You can print some application sheets here. Please check the University website for information on document submission, as it may differ depending on the faculty/graduate school you belong to.
	Exemption Application Print
	●書類提出日時の予約について/Reservation of Document Submission Date and Time
	To Submit your application documents at the document submission site. Document submission dates and times vary depending on the campus and year of admission. Please refer to the reservation screen, the university website, and the application guidelines. Please be sure to make an appointment before you come to the site where you will submit your documents.
	Appointment for document submission

[Top menu after registering basic information]

	ТорМели
This is TopPage. Select the function you	OI按要料免除申請の手続き/First application
want to use.	Please complete the Tuition Fee Exemption Application process here. Applications and amendments can only be made during the application period. Applications will not be accepted after the application period closes. To make changes to your application, please contact Student Support Division. "Admission Fee Exemption/Postponement of Collection applicants need to complete this tuition fee exemption application and submit the required documents to complete the application. If you neglect to file this application, your application will be denied due to incomplete documents. If Primary Exemption Application Fix Primary Exemption Application Fix
	の信頼の£0段/Application printing
	You can print some application sheets here. Please check the University website for information on document submission, as it may differ depending on the faculty/graduate school you belong to.
	Exemption Application Print
	0書類想出日時の予約について/Reservation of Document Submission Date and Time
	To Submit your application documents at the document submission site. Document submission dates and times vary depending on the campus and year of admission. Please refer to the reservation screen, the university website, and the application guidelines. Please be sure to make an appointment before you come to the site where you will submit your documents.
	E Appointment for document submission

★ TOP MENU LIST

Primary Exemption Application Register

Select at the beginning of the exemption application procedure.

Input consists of two stages, basic information and detailed information. Please enter all.

Primary Exemption Application Fix

Select to modify the exemption application.

You can make corrections as many times as you like within the application period, but the correction screen starts from the "agreement screen" each time, so proceed to the item you want to correct.

If you are requested to revise the form after the application period, please print the relevant form from the application details print and correct the necessary parts.

m Primary Exemption Application Delete

Select to cancel the exemption application.

You can cancel as many times as you like within the application period and before submitting the application documents. (i.e.)

Team	Situation	To do	
During application period	\Rightarrow Before submitting	\Rightarrow "Delete" enabled	
During application period	application documents		
	⇒After submitting application documents	\Rightarrow Do not use the Cancel button, but withdraw your	
During application period		application from the "Exemption Application	
		Withdrawal Form" on the university website.	
		\Rightarrow Do not use the Cancel button, but withdraw your	
After application period	$\Rightarrow \Rightarrow \Rightarrow \Rightarrow \Rightarrow \Rightarrow \Rightarrow \Rightarrow \Rightarrow \Rightarrow $	application from the "Exemption Application	
		Withdrawal Form" on the university website.	

🚊 Exemption Application Print

Select to print the application documents.

You can print even after the application period until the day before the result notification. (Please note that you cannot print after the result notification date.)

Appointment for document submission

Select to reserve a date and time to submit the application documents.

If you wish to confirm the date and time of your reservation, check the list of dates and times to see which date and time

the **Cancel** button is displayed.

The reservation is complete at the date and time that the button is displayed. (p.80)

3. ENTER BASIC INFORMATION

(1) AGREEMENT

This is the screen to confirm the consent of the exemption application.

Read the consent document carefully, agree, and click the [Agree].

	< Agreement
This is Exemption application consent confirmation screen.	Read me
	同意文意/Consent document
	Please carefully read the following. You carried apply for an exemption for a semantic during which you take a laws of absence or graduate, conclude your course of study, or withdraw, etc. Hy ou take a laws of absence, whichew from school, det, after applying, your must whichew your exemption application and graph the tution fee. During the rever process, if documents are missing or chrither definitions in requiring, ware may sky you to submit definition for course of provide further information. This may happen after the application prior das closed. We will all on coepts applications from university staff. We will not be held responsible for any disadvantages application and grad data at the application and grad data. If it is discovered that a tubin for exemption sexplored detection prior das closed. Brease fill in the exploration that is true as of April 1. If any changes are made to your family status or financial status after the application documents, please contact the fee exemption staff at the department you submit the tubion fee exemption application documents, please contact the fee exemptions staff at the department you submit the splication to by the 2022 Income Tax. Certificate submission deadline. Exemption about the explication to by the 2022 Income Tax. Certificate submission deadline. Exemption about the exemption application results will be posted on the Negoya University Portal website around early August. Please make sure to check the results. The date and time thet results become available will be announced on the school/graduate school during the provise of the application results. Exemption beaching Image and the are may be subject to change
	► Agreement

(2) APPLICATION PATTERN SELECTION SCREEN

This is the application pattern (status) selection screen.

Select the item that corresponds to you and click the [Next].

-	Select Application Pattern
Agreement	申請身分の選択/Selection of application pattern Required
This is Exemption application pattern screen.	Applicants should select one application type. Privately financed international students cannot apply as "Self-Supported Students." The requirements for each application type are as follows: General Student: Student: Students who do not fall under the category "International Student" Privately Financed International Student: Students whose visa status is "Student" CGeneral(Include Independent livelihood) CInternational student
	★ Roturn ✔ Next

NOTE

As a general rule, undergraduate students cannot apply for the status of "independent livelihood".

Details of the independent livelihood certification can be confirmed at the time of "Selection of application target", so if it is not applicable, please start over from the basic information input.

If your status of residence is other than "College Student" at the time of application, please select "Privately-financed international student" if you plan to change to "College Student" and inform the Student Support Division when you submit the documents.

However, if you do not submit the documents certifying your status of residence "College Student" by the designated date of the university, you will be "not permitted" due to incomplete documents.

(3) APPLICATION TYPE SELECTION SCREEN

This is the applicaton typeselection screen.

Select the item you hope to apply for and click the [NEXT].

•	✓ Select application type
Agreement	申请理题/情报/Application type information required
Select Application Pattern This is Exemption application type screen.	Those who wish to apply for both the Spring Semester and the Fall Semester should select: application for the Both Spring and Fall semesters. If there is a reason for not attending school due to a leave of absence in the Fall Semester), you can apply only for the Sspring Semester. (Both Spring and Fall semester-only 4 pplication (2022.2)) (Spring semester-only 4 pplication (2022.2)) (Fall semester-only 4 ppl cation(2022.2))
	¥ Return ✓ Next

Application type	Details
	Apply for both Spring and Fall semesters.
	It is selected by the person who will be enrolled in the school for one
Both Spring and Fall semester Application	year.
(Selectable only for Spring Semester Apply)	Those who have the shortest period of study at the end of September
	and who plan to continue enrolling in the same course (repeated
	years, etc.) in Fall Semester cannot be selected.
	Apply only for Spring Semester
Service connector only Application	Those who apply only Spring Semester can be selected.
(Selectable only for Spring Semaster Application	Those who are scheduled to graduate (complete) at the end of
(Selectable only for Spring Sellester Apply)	September of the same year, or who are not enrolled due to a leave of
	absence in Fall Semester, etc. cannot be selected.
	Apply only for Fall Semester
Fall semester-only Application	Those who apply only Fall Semester can be selected.
(Selectable only for Fall Semester Apply)	Those who applied for "Both Spring and Fall semester Application"
	in Spring Semester will not be displayed.
	Apply for Fall Semester (change)
Fall semester change Application	After "Both Spring and Fall semester Application", the person who
(Selectable only for Fall Semester Apply)	has changed the household situation etc. at the time of the Fall
	Semester Application (1 st October) selects.

NOTE

If you also apply for the same livelihood who attends the university, please make sure that there is no difference with that person before submitting.

In particular, please note that if one is applying for "Both Spring and Fall semester Application" and the other is applying for "Fall semester-only Application" or "Fall semester change Application", differences are likely to occur.

(example)

The applicant has already applied for "Both Spring and Fall semester Application" for the Spring Semester.

No application for spouse due to leave of absence in the Spring Semester.

Apply when returning to school in the Fall semester.

(4) APPLICATION DETAILS INPUT SCREEN

This is the screen for entering the application details.

-	< Input Form		
Select Application Pattern	入力に關する通知/Input notification		
Select application type	"Basic information" from the following, and then "Detailed information input". Please note that if you do not perform the operation for a certain period of time, it may time out and you may need to re-enter the entered information. The application is not completed by inputting to the system. Be sure to submit the required documents that will be displayed after the entry is completed so that the submission deadline of the submission destination will be met. If there are any documents that cannot be submitted by the deadline, inform the submission destination. Check the university website for the deadline for each submission.		
dppileddolf inpdc bereen.			
	Enter Information		
	userName	081987654	
	syozoku1 Required	Graduate School of Informatics	
	syozoku2 Required	master's program 🗸	
	Grade Required	2	
	Name Required	Meidai Hikari	
	NameKana Required	Meidai Hikari	
	Information currently registered at the university is autofilled in, so if it is wrong, enter the correct information and notify the office of your department.		
	postalCode Required	464-8601	
	address1 Required	姜 知県名古屋市千種区不老町1-1-1	
	address2	不老マンション	
	address3	101	
	Goes to the university from: Required	Family home 🗸	
	TEL Required	1111111111	

★ INPUT NOTIFICATION

Please read the input notification carefully and start further input.

入力に関する通知/Input notification
"Basic information" from the following, and then "Detailed information input". Please note that if you do not perform the operation for a certain period of time, it may time out and you may need to re-enter the entered information.
The application is not completed by inputting to the system. Be sure to submit the required documents that will be displayed after the entry is completed so that the submission deadline of the submission destination will be met. If there are any documents that cannot be submitted by the deadline, inform the submission destination. Check the university website for the deadline for each submission.

★ ENTER PERSONAL INFORMATION

Check the initially displayed personal information and enter a blank.

II . TUITION FEE EXEMPTION STUDENT APPLICATION SYSTEM. 3. ENTER BASIC INFORMATION

Select Application Pattern	Enter Information	
Select application type	userName	081987654
This is Exemption	syozokul Required	Graduate School of Informatics
application input screen.	Grade Required	2
	Name Required	Meidal Hikari
	NameKana Required	Meidai Hikari
	Information currently registered at the uni postalCode Required	versity is autofilled in, so if it is wrong, enter the correct information and notify the office of your department. 464-8601
	address1 Required	爱知識名古屋市千種区不老司1-1-1
	address2	不老マンション
	address3	101
	Goes to the university from: Required	Family home 🗸
	TEL Required	0527892172 If you do not have a phone number other than your mobile phone number, please enter your mobile number.
	TEL (Cell phone) Required	0527892172
	E-mail Required	(#) DOCCOCCOUNDED.CO.CO.CO.CO.CO.CO.CO.CO.CO.CO.CO.CO.CO.
	E-mail(confirm) Required	(9) 1000000000(@ixxiixxiixxiix

NOTE

Some of the personal information fields initially display the information registered in the academic affairs system. Please correct any changes at the time of application. Also, please report the change to the office work of your department.
II . TUITION FEE EXEMPTION STUDENT APPLICATION SYSTEM. 3. ENTER BASIC INFORMATION

_

FAQ	8	
No.	Question	Answer
1.	Currently, I am leaving my home and living in a	Please change your address to the address of the rental
	rental apartment, but the address displayed in my	apartment where you currently live.
	address was my parents' address. Can I leave it as	
	it is?	
2.	I don't know the postal code.	You can find the postal code on the JAPAN POST
		Co.,Ltd. Website.
3.	At the time of application (March), I live in a	Please enter the address of the "dormitory" where you
	rental apartment, but I am planning to move into	plan to live from 1 st April 2023. After moving into the
	the "dormitory" from 1 st April 2023. Should I enter	dormitory, please issue and submit a resident card that
	the address as a rental apartment or a dormitory?	has been moved from the rental apartment to the
		dormitory.
4.	Can I use any email address?	Please use "THERS account" as the email address.
		Communication regarding the application will be sent to
		the THERS email address.
5.	At the time of application (March), it is the 1st	Please enter the year you will be promoted from 1st
	year, but from 1 st April, it will be promoted to the	April.
	2nd year.	
	Which year should I enter?	
6.	I am a student enrolled in April. At the time of	The master program is only up to the 2 nd year. In that
	application (March), I am in the second year of the	case, you will have to repeat the 2 nd year, so enter "2 nd
	master program, but I will be enrolled in the same	year".
	course (master program) after 1 st April.	
	Is it okay to use the "3 rd year" as the year?	
7.	I am a new student in October. At the time of	Enter your year of enrollment after 1 st April, that is, "1 st
	application (March), it is the first year, but after 1 st	year".
	April, it is also the 1 st year. Is it okay to use "1 st	
	year" as the year?	

* ENTER THE CATEGORY AND DATE OF ADMISSION

Select admission / transfer.

Also, enter the year and month of enrollment, or select from the [Calendar] on the right.

This is Exemption application input screen.	admissionTypeId Required	Entered	~	
	admissionDate Required	2020/04		

NOTE

Admission to Nagoya University is "April" or "October". Do not enter any other month.

* INPUT OF LEAVE / STUDY ABROAD INFORMATION, ETC. (APPLICABLE ONLY)

Enter information about leave of absence and study abroad. Also, enter each date and period, or select from the

[Calendar] on the right.

suspensionTerm	= ~	Ħ	
suspensionReason			
Study Abroad Term	ii ~		
Study Abroad Reason			

II. TUITION FEE EXEMPTION STUDENT APPLICATION SYSTEM. 3. ENTER BASIC INFORMATION

* ENTERING HOUSEHOLD SUPPORTER INFORMATION

Enter the address of the household supporter.

Household1_PostalCode	464-8601
Household1_Address1	愛知県名古屋市千種区不老町1-1-1
Household1_Address2	不老マンション
Household1_Address3	101
Household1_TelNo	0527892172
Household1_MobileNo	09087654321
Household2_PostalCode	464-8601
Household2_Address1	愛知県名古屋市千種区不老町1-1-1
Household2_Address2	不老マンション
Household2_Address3	101
Household2_TelNo	0527892172
Household2_MobileNo	09087654321

[©]What is a household supporter? ……A person who supports the household budget on behalf of the father and mother or the father or mother.

General \cdot · Father and mother, or those who support the household budget on behalf of the father and mother

(i.e.) ①Father ②Mother

Independent livelihood · · · Applicant and spouse

(i.e.) ①Applicant ②Spouse

Privately-financed international students · · · Applicant and spouse

(i.e.) ①Applicant ②Spouse

(i.e.) ①Father ②Mother ← When parents live in Japan

NOTE

For Privately-financed international students, if the applicant's parents are resident in Japan, please make them a household supporter. You do not need to enter anything for parents who live in your home country.

II . TUITION FEE EXEMPTION STUDENT APPLICATION SYSTEM. 3. ENTER BASIC INFORMATION

FAQs	3	
No.	Question	Anwer
1.	My father is assigned to work alone and	Please enter the address where your father actually resides.
	lives alone, but he has not renewed his	Please enter the reason why the address you entered and the
	resident registration.	address on your resident card are different in the reason for
	Should I enter the actual address or the	application, or fill out and submit the [Form 3]
	address on the Residence Reccord?	STATEMENT.
2.	I live with my mother.	Please submit your father's resident's card and your mother's
	My father has been assigned to work alone,	resident's card respectively.
	and the resident registration has also been	If the addresses and resident registrations of household
	transferred to the new location.	supporters (father and mother, person and spouse) are different,
	Do I need a resident card for each?	each Resident Record is required.
3.	Since it is a detached house, there is no	It can be left blank.
	building name or room number. Is it okay	
	to leave blank?	
4.	Household supporters do not have a phone	If you do not have the home phone number of the household
	at home. Can I leave it blank?	supporter, enter the mobile phone number of the household
		supporter.
5.	My household is made up of only my	This applies regardless of whether the mother has income or
	father's income, and my mother is a full-	not.
	time housewife and has no income to	
	support her household. Is she a household	
	supporter?	
6.	I am a Privately-financed international	In this case, the household supporter is the parent.
	student and my status of residence is	In principle, the household supporters of Privately-financed
	"College Student". My parents live in	international students are the applicant and his / her spouse, but
	Tokyo. Are the household supporters	if the parents live in Japan, the parents will be the household
	myself or my parents?	supporters.
7.	I am bereavement of my father. My mother	Your mother and brother. Your brother is considered to be the
	is currently being treated for illness and is	one who supports the household budget on behalf of your
	unemployed. I live with my brother's	father.
	income and my mother's survivor's	
	pension, but who will be the household	
	supporter?	

★ ENTER THE REASON FOR APPLICATION

Enter the reason for applying.

Please enter the specific reason why you applied for Tuition Fee Exemption.

II.TUITION FEE EXEMPTION STUDENT APPLICATION SYSTEM.3.ENTER BASIC INFORMATION

applicationReason

Be specific and detailed. If your household supporters are unemployed, please describe the source of the cost of living.

(Bad e.g.)

"Because it is financially difficult" "Because it is a mother-child (parent-child) household" etc. The reason for the application lacks specificity. Please enter why the applicant is in financial need based on his/her own situation and the situation of the household supporter.

(i.e.)

Due to the global outbreak of COVID-19 infection, my father's place of employment went bankrupt, and in September 2022, he became unemployed. He is looking for a new job, but hasn't decided yet. My mother is unemployed because she is busy caring for her mother and does not have time to earn part-time income. Now my mother manages to live with my father's unemployment insurance benefits and the help of my grandfather. At present, we cannot afford to pay my tuition fees. As I have many experimental lessons and cannot take time for a part-time job. Therefore, I have come to apply for the Tuition Fee Exemption. The details of the assistance from my grandfather are described in **[**Form 3**]** STATEMENT.

NOTE

If the household supporter is unemployed, please describe in detail the date of unemployment, the reason for not reemployment, and the source of the current living expenses.

★ ENTER WHETHER OR NOT THERE WAS A SEVERE DISASTER

If the applicant or the applicant's household supporter's home is damaged by more than half the damage due to the catastrophic disaster of the target, select Yes.

After that, please be sure to select "Yes" to the question "Have you been damaged by storms and floods within 6 months (1 year for new students)" when entering the detailed information "Selecting the application target".

Extreme Eevere	No	~
Disaster Required		
DISASLEF Required		

The target catastrophic disasters are as follows.

Storm and heavy rain in August, September 2019/ Typhoon 19, 2019 /Heavy rain in July 2020

NOTE

If the applicant's household is damaged by fire, storm, flood, theft, etc. within 6 months (1 year for new students) other than the above-mentioned catastrophic disaster, select "Yes" when selecting the application target.

★ PRESSING THE REGISTER

Click [Register] at the bottom right of the screen after completing the input.

Disaster Required	
	🗶 Return 🚺 🛧 Register

(5) APPLICATION CONFIRMATION SCREEN

This is the application confirmation screen.

基本请報入力確認画面/Confirmation screen				
You have not yet completed your Basic Information. Please check the information you have entered, and if it is correct, click the Register button.				
Confirm Input Form				
Application type	Fall semester-only Application(2022)			
USERName Required	081987654			
SYOZOKU1 Required	Graduate School of Informatics			
syozoku2 Required	master's program			
Grade Required	2			
Name Required	Meidai Hikari			
NameKana Required	Meidai Hikari			
postalCode Required	464-8601			
address1 Required	名古屋市千種区不老町1-1-1			
address2	不老マンション			
address3	101			
Goes to the university from: Required	Family home			
TEL Required	0527892172			
TEL (Cell phone) Required	1111111111			

Check for input omissions.

This content will be printed on "Sheet 1-① Application for Tuition Fee Exemption".

A data entry completion email will be sent to the email address you entered, so be sure to check your email address in particular.

★ PRESSING THE REGISTER

If there are no problems with all the application details, click [Register] at the bottom right of the screen. To correct the input, click [Back].

After registration, an email will be sent automatically to the email address you entered, so please check if it has arrived. If you do not receive it, the email address you entered may be incorrect, so please check and correct it, and then register again.

🗙 Return 🚺 🛧 Register

* ONLINE REGISTRATION COMPLETED EMAIL

Check if you received the following email to your registered email address.

差出人 (自分) <n< th=""><th>u-menjosystem@adm.nagoya-u.a</th><th>ic.jp>✿ 5ট</th><th>信 → 転送</th><th>🖻 アーカイブ</th><th>∂迷惑マークを付ける</th><th>前際</th><th>その他~</th></n<>	u-menjosystem@adm.nagoya-u.a	ic.jp>✿ 5ট	信 → 転送	🖻 アーカイブ	∂迷惑マークを付ける	前際	その他~
件名 (Nagoya University) Notice: Tuition Fee Exemption Basic Information Online Registration Completed						10:08	
宛先 (自分)	Registered mailaddress	r.					
Dear Meidai H	ikari						
You have comp	leted your tuition fee eve	emption basic	nformation	online rea	vistration		
You will also	receive this email if you	u make any cha	ges to you	ir informati	ion.		
Please continue on to Select Application Eligibility and Enter Detailed Information.							
This is an au	This is an automated message sent by the system. Please do not reply to this email. Please direct						
inquiries to	inquiries to the Student Support Division (undergraduate students) or to your graduate school (graduate						
students).							

NOTE

This email will be sent each time you make corrections to your application.

II . TUITION FEE EXEMPTION STUDENT APPLICATION SYSTEM. 3. ENTER BASIC INFORMATION

(6) **COMPLETION SCREEN**

This is the completion screen.

asic infomation input complete screen					
基本情報入力完了画面/Completion screen					
You have completed your Basic Information. Please now select your application eligibility and enter your Detailed Information.					
Basic infomation input complete screen					
Application type	Fall semester-only	Application(2022)			
userName	081987654				
syozoku1	Graduate School o	f Informatics			
syozoku2	master's program	確認	×		
Grade	2	Updated successfully.			
Name	Meidai Hikari	OF			
NameKana	Meidai Hikari				
postalCode	464-8601				
address1	名古屋市千種区不老	BJ1-1-1			
address2	不老マンション				
address3	101				
Goes to the university from:	Family home				
TEL	0527892172				
TEL (Cell phone)	TEL (Cell phone) 1111111111				
E-mail gaku-sien3@adm.nagoya-u.ac.jp					

★ PRESSING THE REGISTER

After registration, click [OK] in the displayed dialog box, and then click [Register] at the bottom right of the screen.

Proceed to the detailed information input screen.

If you need to send the email again, click [Send Mail] .

X Return ▲ Register

★ SEND MAIL

If you click Send Mail, the following message will be displayed.

You cannot click Finish unless you click OK in the confirmation dialog box.

© Confirmation dialog box for the first time you apply



 $\ensuremath{\mathbb O}$ Confirmation dialog box when modifying application information

確認	×
•	Updated successfully.
	ОК

NOTE

The application is not complete with the entry of basic information only.

Continue to enter detailed information (p.45) and submit the required documents to complete the application.

4. ENTERING DETAILED INFORMATION

(1) APPLICATION TARGET SELECTION SCREEN

It is a screen to enter the application target. Answer all questions.

申請対象の選択/9	Selection of application target			
lease select "Yi	ES" for the appropriate items below. Resard			
Q-1	Does the household supporter, excluding the applicant, reside in Japan?	OYes	®No	
Q-2	Do household supporters have salary income (including part-time jobs) an	Yes	No	
Q-3	Do household supporters have salary income (including part-time jobs) and have been working since 2nd January 2021?	Yes	No	
Q-4	Do household supporters (including self-employed) have any income other than salary income (including internal employment)?, or is the household supporter employee who files tay returns?	a sal ried Yes		
Q-5	Did household supporters retire or go out of business in the middle of the previous year (2021) or the current year (2022)?	Yes	® No	
Q-6	Did household supporters change jobs or open in the middle of the previous year (2021) or the current year (2022)?	Yes	[⊚] No	
Q-7	Are household advocates jobless benefit recipients?	Yes	No	
Q-8	Are household supporters pensioners?	Yes	No	
Q-9	Do household supporters receive injury and illness allowances?	Yes	®No	
Q-10	Is the household a mother-child household or a father-child household?	Yes	No	
Q-11	Did you suffer damage such as wind and flood damage within 6 months (1 year for new students)?	Yes	[®] No	
Q-12	Are there any family members with disabilities?	Yes	No	
Q-13	Does the applicant or spouse have income from a part-time job or a regular job?	®Yes	CNo	
Q-14	Are household supporters taking leave of absence at the time of application?	®Yes	CNo	
Q-15	Do youngish to be certified as a self-supported student?	Yes		
Q-9	Do household supporters receive injury and illness allowances?	Yes	@No	
Q-10	Is the household a mother-child household or a father-child household?	Yes	[⊚] No	
Q-11	Did you suffer damage such as wind and flood damage within 6 months (1 year for new students)?	Yes	No	
Q-12	Are there any family members with disabilities?	Yes	[⊚] No	
Q-13	Does the applicant or spouse have income from a part-time job or a regular job?	®Yes	ONo	
Q-14	Are household supporters taking leave of absence at the time of application?	®Yes	CNo	
Q-15	Do you wish to be certified as a self-supported student?	®Yes	CNo	
Q-16	(If I have received or applied for a scholarship)Is the scholarship applied directly?	OYes	®No	
Q-17	Are there any applicants and spouses who have been hired as Research Fellow of the Japan Society for the Promotion of Science?	®Yes	ONo	
Q-18	Do applicants and spouses work at Nagoya University or other universities?	®Yes	CNo	
Q-19	Do households have students in Japan who exclude compulsory education?	®Yes	ONo	
Q-20	Does the applicant have a repeat year or standard period of study?	®Yes	CNo	(2)Go to the next scr
Q-21	Is there anything that needs special explanation?	®Yes	ONo	
	Return to Top M	enu		

NOTE

This sample screen is displayed when "International student" is selected in the application pattern (status). Please note that the questions will be different for those who have selected " General student (including independent livelihood)".

★ INPUT ITEMS

The required application will vary depending on the answer to the question.

If you are not sure if you are the target, please check the detailed explanation page.

General · Self-Supported Student						
Question	Input items	Pages				
Required item	「Home Status」	P. 48				
	「Family Student」	P. 54				
If you selected "Yes" for Q-1	[Living expenses]	P. 69				
If you selected "Yes" for Q-3	∫Status of part-	P. 58				
	time/regular job]					
If you selected "Yes" for Q-4	「Scholarship Receipt」	P. 56				
If you selected "Yes" for Q-15	「Single Parent」	P. 64				
If you selected "Yes" for Q-16	[Diaster]	P. 62				
If you selected "Yes" for Q-17	[Disabilities]	P. 67				

Privately-financed International Student						
Question	Input items	Pages				
Required item	[Home Status]	P. 48				
	「Family Student」	P. 54				
If you selected "Yes" for Q-9	「Single Parent」	P. 64				
If you selected "Yes" for Q-10	[Diaster]	P. 62				
If you selected "Yes" for Q-11	[Disabilities]	P. 67				
If you selected "Yes" for Q-12	[Living expenses]	P. 69				
	「Status of part-	P. 58				
	ume/regular Job]					
If you selected "Yes" for Q-14	[Scholarship Receipt]	P.56				

II. TUITION FEE EXEMPTION STUDENT APPLICATION SYSTEM. 4. ENTERING detailed INFORMATION

(2) SUBMENU SCREEN



★ SUBMENU LIST

If the menu to be entered in each submenu is "Not applicable" or the menu that does not require input is "Unregistered", please reselect the Application Target.

	Sub menu	Pages
1.	Home Status	P. 48
2.	Family Student	P. 54
3.	Scholarship Receipt	P. 56
4.	Status of part-time/regular job	P. 58
5.	Diaster	P. 62
6.	Single Parent	P. 64
7.	Disabilities	P. 67
8.	Living expenses	P. 69

7. ENTER HOME STATUS

Enter the household members who are dependent on household supporters and household supporters (excluding those who are enrolled in school).

★ FOR NEW REGISTRATION

# ###2:17.11至//Home situation input sereen Plesse register the members of your household (including the applicant). Presser register all persons who fail under items 2 through 3. A pollonich (if a 65-Supported Student, plesse also register your sociule) P Persons considered dependents of the household supporter or applicate under the Income Tax Act, regardless of whether or not they are living together (excluding students enrolled in school) * Desses do not list students enrolled in school meet, instead, enter them in the Students status section. * Persons considered dependents of the household supporter or application, pless supports) * Reads do not list students enrolled in school meet, instead, enter them in the Students status section. * There is anything status that requires special schools. * Reads do not list students enrolled in school meet, instead, enter them in the Student's meet (instruct). * Reads do not list students enrolled in school meet, instead, enter them in the Student's meet (instruct). * Reads do not list students especial school meets. * Reads do not list students especial school meets special school. * Reads do not list students especial school meets. * Reads not list students envirole meets especial school meets. * Reads not list students especial school meets. * Reads not list students envirole meets especial school meets. * Reads not list students envirol meets. <tr< th=""><th>• Return</th><th></th><th></th><th>OTemporarily saved</th><th>Confirm</th><th>• Next</th></tr<>	• Return			OTemporarily saved	Confirm	• Next
Please register the members of your household (including the applicant). Please register all persons who fail under items © through ©. Applicing (16 eff-Supported Supported Supported Public Please under the factor mother or person(s) supportering family finances in piace of the father and/or mother (the household supporter). Presons considered dependents of the household support for applicant subsets are them in the Student Status sector. Preson down and present sector of the student sector sec	家庭状況入力画面/Home sit	tuation input screen				
Relationship Name Age Office name Working from (month/year) Enter Information	Please register the membe Please register all persons ① Applicant (if a Self-Sup; ② Father and/or mother, ③ Persons considered dep enrolled in school) * Item ③ generally refers * Please do not list studen If there is anything related After filling in the informal	ers of your household (includin who fall under items ① throu- ported Student, please also rey or person(s) supporting family sendents of the household supp to persons listed on withholdin its enrolled in school here; ins d to your family status that rec tion, please select "Confirm" al	g the applicant). gh ①. jister your spouse) finances in place of the father sorter or applicant under the 1 ng tax slips as "dependents eli tead, enter them in the Stude juires special explanation, plexi t the top of the screen, then c	r and/or mother (the household supporter) Income Tax Act, regardless of whether or not they an igible for tax deduction" who are not students enrollen as submit a v lick "Next." Displays the area for en	e living together (excluding s ad in school. tering detailed infor	udents mation.
Enter Information Relationship Regulard Applicant Image: Enter each item. Age 20 Office name Regulard Applicants must be blank. If you are self-employed, please write "self-employment", otherwise "unemployed". Working from (month/year) Image: Register the information you have employed Primary Financial Provider Yes	Relationship N	łame Age	Office name	Working from (month/year)		+AddNew
Relationship Applicant Name Required Meidal Hikari Enter each item. Age 20 Office name Required NagoyaUniversiy Applicants must be blank. If you are self-employed, please write "self-employment", otherwise "unemployed". Working from (month/year) Image: Self-employed, please write "self-employment", otherwise "unemployed". Primary Financial Provider Yes	Enter Information					
Maine Targetard Melcal Hikan Enter each Item. Age Targetard 20 Office name Targetard NagoyaUniversity Applicants must be blank. If you are self-employed, please write "self-employment", otherwise "unemployed". Register the information you have end (month/year) Primary Financial Provider Yes Cancel input.	Relationship Required	Applicant				
Office name Required NagoyaUniversiv Applicants must be blank. If you are self-employed, please write "self-employment", otherwise "unemployed". Register the information you have employed. Working from (month/year) Image: self-employed and self-employed and self-employed. Register the information you have employed. Primary Financial Provider Yes Cancel input.		20	Ent	er each item.		
Working from (month/year) Register the information you have e Primary Financial Provider Yes	Age Required					
Primary Financial Yes Cancel input.	Office name Required	NagoyaUniversiy Applicants must be blan	k. If you are self-employed, p	lease write "self-employment", otherwise "unemploye	ed".	
	Office name Required	NagoyaUniversiy Applicants must be blan	k. If you are self-employed, p	lease write "self-employment", otherwise "unemploye	ed". Register th	e information you have e

FAQs	3	
No.	Question	Answer
1.	The applicant is a student and has a part-	It can be left blank.
	time job. Should I enter a part-time job as	(Even if the applicant's work place is entered, it will not be
	the work place?	reflected at the time of printing)
2.	My father has multiple offices.	Enter for each workplace.
		(i.e.)
		Father, MEIDAI Sou, 53 years old, Shirataka Electrician Co., Ltd.,
		April 1991
		Father, MEIDAI Sou, 53 years old, Social Welfare Corporation
		Asama no Sato, October 2020

II. TUITION FEE EXEMPTION STUDENT APPLICATION SYSTEM. 4. ENTERING detailed INFORMATION

3.	My mother is a full-time housewife and	Enter the work name as unemployed *.
	does not work, so I cannot enter her work	Leave the date of employment blank.
	place.	(i.e.)
		Mother, MEIDAI Nozomi, 50 years old, unemployed
4.	My grandmother is receiving a pension	Enter the work name as unemployed *.
	and cannot enter her work name because	Leave the date of employment blank.
	she does not have a job.	(i.e.)
		Grandmother, MEIDAI Toki, 78 years old, unemployed
5.	My brother has retired due to illness and	Enter the work name as unemployed *.
	is undergoing medical treatment. I cannot	Leave the date of employment blank.
	enter the work name.	(i.e.)
		Brother, MEIDAI Kodama, 26 years old, unemployed
6.	I am a student who failed entrance exams	Enter the work name as unemployed *.
	failed to get into university and spend a	Leave the date of employment blank.
	year at prepratory school now. I can not	(i.e.)
	entrer work place because I don't have a	Sister, MEIDAI Mizuho, 18 years old, unemployed
	part-time job.	
7.	There is no relationship such as "child",	Select "Others" *
	"uncle / uncle", "aunt / aunt", etc. Which	If there are many other people, enter the relationship in
	one should I choose?	parentheses after the name.
8.	My daughter is 4 years old and attends	Enter the work name as unemployed *.
	kindergarten, so I can't enter her work	Leave the date of employment blank.
	name.	(i.e.)
		Others, MEIDAI Sakura, 4 years old, unemployed
9.	My father and mother are divorced and I	Enter the mother's husband * as "father".
	have the same livelihood as my mother.	(example)
	My mother has remarried, but I haven't	Father, TANIGAWA Takeru, 57 years old, Hayabusa City Hall,
	adopted her husband.	April 1987
	Who should I write in the father's	If you receive financial support from your biological father, use
	column?	[Form 3] STATEMENT.
*	If you would like to enter details, please	(i.e.) Enter details of unemployed
	enter them in parentheses in the name or	Mother, MEIDAI Nozomi, 50 years old, Unemployed (housewife)
	office field.	Grandmother, MEIDAI Toki, 78 years old, Unemployed
		(pensioner)
		Brother, MEIDAI Kodama, 26 years old, Unemployed (under
		medical treatment)
		Sister, MEIDAI Mizuho, 18 years old, Unemployed (preparatory
		school student)

II. TUITION FEE EXEMPTION STUDENT APPLICATION SYSTEM. 4. ENTERING detailed INFORMATION

Others, Nagoya University, 4 years old, Unemployed
(kindergarten student)
(i.e.) Enter the details of the relationship
Father, TANIGAWA Takeru (mother's husband), 57 years old,
Falcon City Hall, April 1987
Others, MEIDAI Sakura (child), 4 years old, Unemployed
(kindergarten student)

NOTES

All "relationships" are from the perspective of the applicant.

(i.e.)

Relationship	Name	Age	Office name	Working from (month/year)
Applicant	Meidai Hikari	23	NagoyaUniversit	
Spouse	Meidai Komachi	23	Nagoya CityHall	2020/04
Other	Meidai Sakura	4	unemployed	

(i.e.)

Relationship	Name	Age	Office name	Working from (month/year)
Applicant	Meidai Hikari	23	NagoyaUniversit	
Father	Meidai Ken	57	Nagoya CityHall	1987/04
Mother	Meidai Nozomi	51	OO Drug	2021/10

★ HOW HOUSEHOLD SUPPORTERS IDENTIFY THEIR DEPENDENTS

Withholding slip



	_	· / •	
②~② 配偶者并) 2 除 ·	配 7月ガナ 備 者 氏 名 名大 のぞみ	生年月日 昭 <u>↓</u> 46 3 '14 配偶素の 190 198
同一生計算	2 (4 4	個人番号	日本101日三〇 日一生計配偶者(按除 対象配偶者を除く。)
	1	^{フリガナ} 氏 名 名大 ひかり	生年月日 平 • 10 10 1 <i>統</i> 部 □民*別民*⑦ 次 分 同居 • 子
23		個人番号	控除額 万円
扶	2	^{フリガナ} 氏 名 名大 つばめ	生年月日 平 <u>14</u> 3 12 統約 同時·別版の 同居 ・ 子
卷		個人番号	控除額
-th	3	^{2リガナ} 氏 名 名大 瑞穂	生年月日 平 ・ 15 12 3 続柄 開展・別版の 図 居 ・ 子
控		個人番号	控除額
除	4	^{フリガナ} 氏 名 名大 とき	生年月日 昭 • 18 11 15 統所 □版·別版の 区 分 同居 • 日
		個人番号	控除額
16	1	^{フリガナ} 氏名名大輝	生年月日 平 • 18'3 '13 ^{國際・別駅の} ☆ 同居 • 子
(蔵		個人番号	
除満	2	フリガナ 氏 名	生年月日 ■版・別版の X 分
家伏		個人番号	
一親族	3	フリガナ 氏 名	生年月日 居・別居の 以 分
		個人番号	

■ Deductible dependent relatives 」

NOTE

Although not listed here, those who are dependents of household supporters at the time of application (1st April or 1st October). Or, as stated here, if you are not a dependent of a household supporter at the time of application (1st April or 1st October), prove it in [Form3] STATEMENT.

★ TO DELETE OR EDIT

Follow the same steps below to delete or edit the submenu screen in the future.

🗢 Return				OTemporarily saved	Confirm Next
家庭状況入力画面/H	lome situation input screen				
Please register the Please register all p Depoleant (if a S Father and/or m Persons conside school) * Item @ generally * Please do not list If there is anything After filling in the in	members of your household persons who fail under items eff-Supported Student, please nother, or person(s) supportin red dependents of the housel y refers to persons listed on w students enclied in school hi related to your family status nformation, please select "Co	(including the applicar (including the applicar also register your spoy g family finances in pli- nold supporter or appli- ithholding tax slips as there; instead, enter the that requires special e- finim" at the top of the	t). use) see of the father and/or cant under the Income. "dependents eligible fi rm in the Student Stat explanation, please sut s screen, then click "New	mother (the household supporter) <u>Dev Art</u> consortions of whether or out they are live Displays the area for enter x.	no together (excludion students excelled in ring detailed information.
Relationship	Name	Age	Office name	Working from (month/year)	
pplicant	Meidai Hikari	23	NagoyaUniversit		🏥 Delete 🖍 Edit
ather	Meidai Ken	57	Nagoya CityHall	1987/04	💼 Delete 🖍 Edit
other	Meidai Nozomi	51	OO Drug	2021/10	🏦 Delete 📝 Edit
Enter Information Relationship R Name Required	Regulared Father Meidai Ken	~	Enter	te the registered contents. each item.	Register the edited conten
Age Required	equired 57 Applicants mu	Hall ist be blank. If you are	skif-employed, please v	vrite "self-employment", otherwise "unemployed".	
Working from (month/year) Primary Financ Provider	ial 🛛 Yes	Ħ			\neg V
				Cancel inpu	t. ★ Cancel ✓ Register

★ TO CONFIRM REGISTRATION

From this time forward, please delete and edit the submenu screen in the same way as below.

HomeStatus Return				Temporarily saved	d @Confirm
家庭は Pleater the Pleater the の の の の の の の の の の の の の	Home situation input so the members of your hou I persons who fall under Self-Supported Student previous screen. Inst students enrolled in s ing related to your family information, please sele	After completes items (1) through (1), please also register porting family finance ousehold supporter on withholding tax school here; instead, et status that requires ect "Confirm" at the t	ting the form, so your spouse) tes in place of the fat or applicant under th slips as "dependents enter them in the Stu special explanation, p op of the screen, the	elect [Confirm]. her and/or mother (the household sup le Income Tax Act, regardless of whet eligible for tax deduction" who are not s dent Status section. please submit a written petition. h click "Next."	Continue to the next image.
Relationship	Name	Age	Office name	Working from (month/year)	
Applicant	Meidai Hikari	23			🟦 Delete 🖌 Edit
Father	Meidai Ken	57	Nagoya CityHall	1987/04	🏦 Delete 📝 Edit
Mother	Meidai Nozomi	51	Sugi Drug OO	2021/10	🗎 Delete 📝 Edit
					+AddNew

Temporarily save: Select to temporarily if you hope to enter it later. (The submenu turns orange) Confirm: Select to confirm with the input contents. (The submenu turns green)

NOTE

You can also make corrections after confirmation, correct each time a change occurs. However, please contact the Student Support Division for corrections after submitting.

イ. ENTER FAMILY STUDENT

Enter the household supporter (excluding the applicant) or the students who are dependent on the household supporter.

★ FOR NEW REGISTRATION

Return						Отетр	orarily saved	Confirm	Next
式学者入力画面/St	tudent input scre	en							
ou do not need	to enter any info	rmation abo	ut the applicant (you	irself). Leave	this section blank. Ple	ease select "Confirm" at t	the top of the screen, then cli	lick "Next."	
lease enter infor)Family member 0 Persons enrolle elementary sch postsecondary university (inclu Research stude preparatory schu f, at the time of ype: planned ty lease submit do fter filling in the	rmation about st rs supported by i ed at any of the cool, middle sche course or upper uding junior colle ints and auditing col, vocational tr application, the pe, Commuting I cumentation abc e information, ple	udents enrol the parent(s following: iol, high scho secondary c ege, graduati students, ar aining schoo new school i District: "Hor but enrollmer ease select "(led in school as of Ap) or financial provider bol, or technical colleg- ourse at a specialized s school, advanced or dd students enrolled il, etc.), should be list s not known/decided me." nt as soon as that infi Confirm" at the top of	oril 1. "Studer r(s) (persons ge d training coll- ourse, and sh at schools oth ted in the Far , please enter formation is a f the screen,	nts enrolled in school' named on withholdin lege ort-term course) her than those listed a mily Status section. r the name of the sch vailable. then click "Next	means persons who me g tax slips as dependent: above, such as a general col the student is plannin Displays the a	et both of the conditions belo s eligible for tax deduction or course at a specialized trainin ng to enroll at, then select Es rea for entering	ow: dependents under 16 ing college or a miscell tablishment Category: detailed info	years of age) laneous school "National," School prmation.
			School Name	Grade	School category	School Type	Goes to the school from		
elationship	Name	Age		-					+AddNe
elationship nter Information Relationship Name Require	Required	Age Brother Meidai Ki	School Name		-				+AddNe
nter Information Relationship Name Require Age Required	Name Required	Brother Meidai Ki	→ Denoor Name	7					+AddNe
elationship nter Information Relationship Name Regulier Age Regulier Age Regulier	Required Required	Age Brother Meidai Ki 15 Furo Higi	Definition Manne						+AddNc
elationship nter Information Relationship Name Regulee Age Regulee School Name Grade Regulee	Required d Required d	Age Brother Meidai Ki 15 Furo Higi	Denoor Name		Enter e	each item.			+AddNe
Inter Information Relationship Name Required Age Required School Name Grade Required	n Required d Required d Required ory	Age Brother Meidai K 15 Furo Higi 1 National	bdama h School		Enter e	each item.	Register	the edited co	+Addre
elationship nter Information Relationship Name Required Age Required School Name Grade Required School catego Required School Type	Name Name Required Required Required Required Required	Age Brother Meidai Ki 15 Furo Higi 1 National High sch	blood Name		Enter e	each item.	Register	the edited co	+Addie

FAQs	3	
No.	Questions	Answers
1.	There are no students	If you are the only student, do not enter anything, select "Confirm" at the
	other than the applicant.	top right of the screen, and click "Next".
	Do I have to enter my	
	content?	
2.	At the time of application	Please enter the input information as of 1t April 1 (or 1 st October) of the
	(February), my younger	application year. Therefore, first enter the high school schedule that you
	brother, a junior high	know at the time of application. You will be asked to correct the application
	school student, will be a	information after your younger brother is enrolled in the school, so please
	high school student from	apply to Student Support Division along with the certificate of enrollment
	April, but he is taking the	in the school.

	exam and has not yet	(i.e.)
	decided where to go to	Relationship: Younger brother / Name: Teru Meidai / Age: 15 years old /
	school. Can I enter junior	School name: Fuoro University Furo High School / Grade: 1 year /
	high school information?	Installation category: National / School type: High school / Attendance
		category: Home
3.	My sister goes to an	If you can get a degree / title at that school (affiliation), select the
	agricultural college. Is she	appropriate school type and enter it as a student.
	considered a student?	(i.e.) When the title of "Diploma" can be obtained at the current school
		Relationship: Sister / Name: Nagoya University Tsubame / Age: 19 years
		old / School name: Nagoya Prefectural Agricultural College / Grade: 2
		years / Installation category: Public / School type: Vocational school
		(specialized course) / School category: Outside home

(例)

Relationship	Name	Age	School Name	Grade	School category	School Type	Goes to the school from:
Brother	Meidai Koda ma	15	Furo High Sch ool	1	National	High school	Family home
Sister	Meidai Tsuba me	19	Agricultural C ollege	2	Public	Specialized training college (specialized)	Other residence

★ TO DELETE OR EDIT

Refer to page 52.

★ TO CONFIRM REGISTRATION

Refer to page 53.

ウ. ENTER SCHOLARSHIP RECEIPT

Enter the scholarships you will receive or apply for (including plans) during the application year.

★ FOR NEW REGISTRATION

< Schola	arship Receipt etum	○Temporarily saved			
奨学金	伏況入力画面/Scholarship status input screen				
Please If you In the After fi	enter all information about scholarship status. (All scho are currently applying for a scholarship, please select "A "Scholarship Category" section, please indicate whether illing in the information, please select "Confirm" at the to	larships you are currently receiving/currently applying for) upplying" under the "Scholarship Category" section. It is a benefit-type or loan-type scholarship. op of the screen, then click Displays the area for entering detailed information.			
Fiscal	Year Relationship Scholarship section	Scholarship name Annual amount (yen) Eligibility peripd Total 0 +AddNew			
Enter I	Information				
Rela Sch	cal Year Required 2023 ationship Required Applicant nolarship section pured Other Services Organization	(Paymen)			
Sch	Monbukagakusho Honor				
(ye Elig Rec	en) Required	~ 2024/03			
FAQ	3	Cancel input			
No.	Questions	Answers			
1.	I'm considering applying for a	Since the content is undecided, there is no problem with "no input". If you			
	scholarship, but I haven't	apply for a scholarship after applying for an exemption and are accepted,			
	decided what to apply for yet.	please contact the Student Support Division. At that time, you may be			
	What should I do in that case?	required to revise the "Statement of Income Status" and "Hearing Report or			
		the Situation of the Applicant".			
	I will enter about applying for	If the scholarship you have entered is rejected, please notify the submission			
	a scholarship, but what	destination. At that time, you may be asked to revise the "Statement of			
	happens if I fail?	Income Status" and "Hearing Report on the Situation of the Applicant".			
	I am receiving a	Enter the following:			
	"Monbukagakusho Honors	(i.e.)			
	Scholarship", how should I	Scholarship category: Other scholarships (benefits)			
	enter it?	Scholarship name: Monbukagakusho Honors Scholarship			

II. TUITION FEE EXEMPTION STUDENT APPLICATION SYSTEM. 4. ENTERING detailed INFORMATION

4.	I am receiving Frontier	Enter the following:
	Fellowship Program or	(i.e.)
	Frontier Next Generation	Scholarship category: Other scholarships (benefits)
	Research Program, how	Scholarship name: "Frontier Fellowship Program" or "Frontier Next
	should I enter it?	Generation Research Program"
5.	I am receiving the Excellent	Because the Excellent Graduate School Program has a variety of supports,
	Graduate School Program,	please change the input method depending on the support.
	how should I enter it?	(i.e.)
		1. If you are receiving a scholarship or Budget to Fund Research Activities
		for Students
		Scholarship category: Other scholarships (benefits)
		Scholarship name: Excellent Graduate School Program (Program name)
		2. If you are receiving a salary from employment such as RA
		Enter STATUS OF PART-TIME/REGULAR JOB. (p.60)
6.	I only receive scholarships for	If you will receive a monthly scholarship of JPY100,000 until September
	the remaining half year. How	when you apply for the Spring Semester, please enter as follows.
	should I enter the amount?	(i.e.)
		Annual amount (JPY): JPY $600,000 \leftarrow$ (JPY $100,000 \times 6 \text{ months}$)
		Receiving period: ~ September 2023
7.	I am receiving a scholarship at	No need to enter.
	the time of application	Enter the scholarships you will receive (planned to apply for) in the year of
	(February), but the scholarship	application.
	will end in March. Do I have	
	to enter it?	
8.	After applying, the scholarship	Please respond in the same way as No1.
	I forgot to enter was adopted.	
	What should I do now?	

★ TO DELETE OR EDIT

Refer to page 52.

★ TO CONFIRM REGISTRATION

Refer to page 53.

$\ensuremath{\mathbbm T}$. Enter status of part-time/regular job

On the part-time job screen, enter the following items depending on the selection result of the Application Target.

For Self-Supported students

Selection of application target	Input items
If you select [Yes] in [Would you like to be	"Income situation of the previous year"
certified as an independent livelihood	"Current work status of regular jobs and part-time
application?	jobs"

NOTE

If you apply as a general student, you are not asked for the income of the applicant.

For international students

Selection of application target	Input items
If you select [Yes] in [Would you like to be	"Income situation of the previous year"
certified by applying for an independent livelihood?	"Current work status of regular jobs and part-time jobs"

★ FOR NEW REGISTRATION

C Return		OTemporarily saved	Confirm Next
労状況入力画面/Part-time job	status input screen		
ease only fill out this section lease accurately enter inform fter filling in the information,	f you are a "Self-Supported Student" or an "Privately F ition about "last year's part-time and regular work inco please select "Confirm" at the top of the screen, then (Financed International Student." ome status" and "current part-time and regular work status." click "Next."	
vious Year			
elationship Job type	Employer Jo	Displays the area for en	tering detailed information.
tatus of earning from part-	time/regular jobs for the previous year		tal Spouse) 0 +AddNew
Relationship Required	Applicant V	Enter each item.	
July Average Property and	Part-time job		
JOD type Required			
Employer Required	00 restaurant		
Job type Required Employer Required Job description Required	00 restaurant vaitress		Register the edited content.
Employer Required Employer Required Dob description Required Period of payment [From(month)] Required	○○ restaurant waitress 2019/05	1/04	Register the edited content.

NOTES

For part-time jobs and regular jobs, enter the total monthly amount for each part-time job or regular job in "Entering Living Expense Information" (p.69).

FAQ	3	
No.	質問	回答
1.	I am planning to do TA on	Enter the following:
	campus. How should I enter it?	(i.e.)
		Hourly wage: JPY1,300, number of hours in charge: 30 hours, recruitment
		period: April-September 2023
		Work: Graduate School of Engineering, Nagoya University
		Date of adoption: April 2023
		Work content: TA
		Weekly working hours: Approximately 1 hour (\Leftarrow 30 hours \div 24 weeks)
		Monthly income: JPY6,500 (JPY1,300 x 30 hours ÷ 6 months)
2.	I am planning to do RA on	Enter the following.
	campus. How should I enter it?	(i.e.1: In the case of an announcement notice)
		Hourly wage: JPY1,500, number of hours in charge: 792 hours, recruitment
		period: April 2023 to March 2024
		Work: Nagoya University Graduate School of Engineering
		Date of adoption: April 2023
		Work content: RA
		Weekly working hours: Approximately 16 hours (⇐792 hours ÷ 48 weeks)
		Monthly income: JPY99,000 (JPY1,500 x 792 hours ÷ 12 months)
		(i.e.2: In the case of a notification of working conditions)
		Hourly wage: JPY1,482, working hours per week: 9 hours, hiring period:
		April 2023 to March 2024
		Work: Nagoya University Graduate School of Engineering
		Date of adoption: April 2023
		Work content: RA
		Weekly working hours: 9 hours
		Monthly income: JPY53,352 (JPY1,482 x 9 hours x 4 weeks)
3.	I plan to be a research	Enter in the same way as RA.
	assistant, administrative	
	assistant, and technical	
	assistant on campus. How	
	should I enter it?	

4.	TA is only for the previous	Please apply for the late change and apply for the situation as of 1 st October.
	term. What should I do for the	
	fall semester?	
5.	I have decided to be hired by	Enter the expected period of time and the expected amount to be received,
	TA / RA on campus, but I have	and offer to submit the information to the Student Support Division as soon
	not yet received a notice of	as it is issued.
	issuance or a notice of working	Please submit it as soon as it is issued.
	conditions. What should I do?	
6.	I have been hired as a JSPS	Enter the following.
	Research Fellowship.	(i.e.) For employment in April 2023
	How should I enter it?	Work: Japan Society for the Promotion of Science
		Date of adoption: April 2023
		Work content: Research Fellowship
		Weekly working hours: Enter actual working hours
		Monthly income: JPY200,000 (No need to enter Grant-in-Aid for Scientific
		Research)

(i.e.)

[Salesperson]

Hourly wage: JPY1,000

Workplace: Seven-Eleven

Date of adoption: October 2022

Work content: Salesperson

Weekly working hours: 8 hours

Monthly income: JPY32,000 (32 hours / month x JPY1,000)

[TA]

Hourly wage: JPY1,500, number of hours in charge: 30 hours, recruitment period: April-September 2023

Work: Graduate School of Engineering, Nagoya University

Date of adoption: April 2023

Work content: TA

Weekly working hours: Approximately 1 hour (\Leftarrow 30 hours \div 24 weeks)

Monthly income: JPY7,500 (JPY1,500 x 30 hours ÷ 6 months)

[RA]

Hourly wage: JPY1,500, number of hours in charge: 792 hours, recruitment period: April 2023 to March 2024 Work: Nagoya University Graduate School of Engineering Date of adoption: April 2022 Work content: RA Weekly working hours: Approximately 16 hours (←792 hours ÷ 48 weeks) Monthly income: JPY99,000 (JPY1,500 x 792 hours ÷ 12 months)

Status of part-t Please also ente Please report ye	ime/regular jobs er your TA and RA so our status as of Apri	chedules. il 1 for spring semester	applications	and as of October 1 f	or fall semester	applications.		
Relationship	Job type	Employer	Employer TEL	Eligible from the payment for: (month/year)	Job description	Weekly working hours	Monthly income (yen)	
Applicant	Part-time job	Seven-Eleven		2022-10-01	sales staff	8	32,000	💼 Delete 🖍 Edit
Applicant	Part-time job	Nagoya Unive rsity(Enginee ring)		2023-04-01	ТА	1	7,500	💼 Delete 🖍 Edit
Applicant	Part-time job	Nagoya Unive rsity(Enginee ring)		2023-04-01	RA	16	99,000	💼 Delete 🖍 Edit
						Total	138,500	

★ TO DELETE OR EDIT

Refer to page 52.

★ TO REGISTER

Refer to page 53.

オ. ENTER DISASTER

Enter if you are a disaster-affected household.

Also, if you have selected "Yes" for the presence or absence of a catastrophic disaster in the basic information input, enter it.

★ FOR NEW REGISTRATION

CisasterRe	igist	®Temp	orarily saved	Confirm	• Next
被災情報入力 Please fill o If registerir loss or dam Please ente After filling	力画面/Damage information input screen but disaster information. ng disaster information, you must submit a "Disaster Victim Co nage and insurance payments (compensation)," er the amount that you actually paid in the Disaster Loss (¥) s in the information, please select "Confirm" at the top of the s	rtificate" and "documentation indicating t ction. reen, then click "Next."	he cost of damage and do	cumentation indicating f	the amount of
Disaster Date	Disaster Detail	Displays the are	ea for entering det Disaster Amour Total	ailed informatio	n.
Enter Infor	r Date 2020/09/14	Enter each item.			
Disaste Required Disaste (¥)	r Detail Damaged by typhoon r Amount 1,000,000		Register the e	edited content.	
			Cancel input	X Cancel	✓ Register

[Applicable requirements]

- Fire, storm, flood and burglary damage within 6 months at the time of application by the student in Japan or the student's household supporter (within 1 year before enrollment for the exemption for the period to which the new enrollee belongs) Being recognized as an increase in spending or a decrease in income over the long term in the future due to damage caused by.
- 2. The student himself / herself or the student's household supporter in Japan has been affected by the catastrophic disaster.
- 3. Submit the following documents certifying 1 or 2 above.
 - Damage certificate
 - · Documents showing the amount of damage (quotation or receipt, etc.)
 - · Documents showing payment (compensation) of non-life insurance money, etc.

NOTE

Of the Privately-financed international students, disasters in their home countries are not covered.

★ TO DELETE OR EDIT

Refer to page 52.

★ TO CONFIRM REGISTRATION

Refer to page 53.

カ. ENTER SINGLE PARENT

Enter information about single-mother and single-parent households.

★ TO REGISTER AND EDIT

 Single Parent Registr Return 	turn to the previous screen. ©Confirm	♥ Next
田子・父子世帯入力画面/Mot Please enter information at Please enter information at If a person other than your After filling in the informatio	After completing the form, select [Confirm]. After completing the f	
FatherDetail		_
status Required		
Name Required	If you dont know, type Unknown.	
	Enter either the father's information, the	
MotherDetail	mother's information, or both.	
status Required	Please select "-" in the status area if you do not need to enter any information.	
startDate Required	2018/05	
Name Required	Unknown If you dont know, type Unknown.	

[Applicable requirements]

- 1. If you do not have either a father or a mother
- 2. If you do not have both a father and a mother
- 3. Submit one of the following documents certifying 1 or 2 above.
 - A copy of the withholding slip for 4 years of Reiwa, a copy of the final tax return for 4 years of Reiwa (Table 2), a copy of the Reiwa 5th year city (town) prefectural tax return (the widows / single parent deduction column is checked)
 - Those who can confirm that they are receiving the survivor's pension.
 - Items that can be confirmed to receive child-rearing allowance.
 - A copy of the family register or an extract (issued within 3 months from the time of submission)
 - ※ If there is anything that can be proved other than the above documents, please submit it immediately. In that case, please explain where and what you are proving on the document.

NOTES

Privately-financed international students who are single-parent households in their home country are not eligible.

In addition, if the following 1 to 6 are applicable to a single-parent household, the single-parent deduction may be applied.

- 1. Households of mother or father and children under 18 years old *
- 2. Households of mother or father, children under 18 years old * and grandparents who are 60 years old or older and are dependent on household supporters.
- 3. Households of children under 18 years old *
- 4. Households of grandparents and children under 18 years old *
- 5. Households of siblings without spouse and children under the under 18 years old *
- 6. Households of siblings without spouse, children under 18 years old * and grandparents dependent on household supporters
- * "Children under the age of 18" refers to those who are 18 years of age or older (including themselves) and those who do not have financial strength due to long-term medical treatment or physical and mental disabilities.

* AN EXAMPLE OF HOW TO CHECK A SINGLE – PARENT HOUSEHOLD

Withholding slip

<u> </u>										_	_		_
未	外	死	災	Z	本人が	障害者	i i	寡	V	1011	勆		1
成年	国	亡退	害		特	7			と り	5	方之		L
者	人	職	者	欄	別	他	\$	帚	親	-	É	/	京
									0			V	Γ

Tax Return Table 2

○ 木人に関する事項(⑰~⑳)

寡婦		勤労学生	R	
 □ 死別 □ 生死不明 □ 離婚 □ 未 帰 還 	ひとり親	□ 年調以外かつ □ 専修学校等	障害者	特別障害者

City (town) prefectural tax return

 ① ~ ① ③ □ 寡婦控除 ○ ⑤ ○ 第婦控除 ○ ○ 死別 □ 生死不明 ○ ○ ひとり親 ○ ○ 次約 ○ ○ ○ ○ ○ ○ ○ ○ ○ ○ ○ ○ ○ ○ ○ ○ ○ ○ ○	
寡婦控除、 ひとり親控除、 □ 死別 □ 生死不明 □ ひとり親 (^{∲校名)}	除
■勤労学生控除	

FAQs	3	
No.	Question	Answer
1.	I'm a single-mother household, but I	Enter the following in the father information field.
	don't know the name because I haven't	(i.e.)
	had a father since I was born.	Father: By student / May 1998 * / Unknown
	How should I enter it?	

		(* Please set the start time to the date of birth of the
		applicant)
2.	I have already died from my parents	Enter both father information and mother information as
	and live in the dependents of my	follows.
	grandparents.	(i.e.)
		Father: Bereavement / February 2007 / MEIDAI Tsubasa
		Mother: Bereavement / July 2015 /MEIDAI Nozomi
3.	I'm an independent livelihood, but I'm	Enter the following in the father information field.
	separated from my spouse, and I'm a	(i.e.)
	two-person household with an	Father: Birth / June 2020 / MEIDAI Tsubasa
	elementary school child.	

★ TO DELETE OR EDIT

Refer to page 52.

★ TO CONFIRM REGISTRATION

Refer to page 53.

†. ENTER DISABILITIES

Enter the information of the person with a disability (or the appropriate person).

★ FOR NEW REGISTRATION

Disabilities, Care-Requiring person registration Return		Temporarily saved	Confirm	♥ Next
障害者情報入力画面/Persons with disabilities input scree	n			
Please fill in information about the person with a disab You must submit a copy of one of the following when a - Physical Disability Certificate (copy) - Rehabilitation Certificate (copy) - Mental Disability Certificate (copy) After filling in the information, please select "Confirm"	ility. applying: at the top of the screen, then click "Next.	n		
Relationship	Disability handbook No.	Displays the area for ent	ering detailed	information.
		Record Count	_	+AddNew
Enter Information	-			
Relationship Required Father Disability handbook 123456789 No, Required	Enter each item.	Register t	he edited cont	ent.
		Cancel input	* Cancel	✓ Register

[Applicable requirements]

- 1. There is a person who falls under any of the following among the members of the household
 - (1) Persons who have or are equivalent to a physical disability certificate, mental health and welfare certificate, or nursing certificate.
 - 2 Persons who have been certified as having a pollution illness and who have physical disabilities due to the pollution.
 - ③ Atomic bomb survivors with impaired physical or other functions
 - (4) Those who are constantly in a state of lacking the ability to judge the matter due to mental disabilities, or those who are judged to be intellectually disabled.
- 1. Submit one of the following documents certifying 1. above
 - Physical disability certificate
 - Rehabilitation notebook
 - Mental Health and Welfare Handbook
 - Issuance of A-bomb survivor health handbook
 - Atomic bomb survivor health handbooks
 - X If you have any documents other than the above that can be proved, please submit them. In that case, please explain where and what you are proving on the document.

★ TO DELETE OR EDIT

Refer to page 52.

★ TO CONFIRM REGISTRATION

Refer to page 53.

ク. ENTER LIVING EXPENSES

Entered by Self-Supported students and Privately-financed international students

Be careful not to make an error with the scholarship receipt status and part-time job information input.

★ TO REGISTER, EDIT AND CONFIRM

 Living Expenses Registration Return 	turn to the previous screen.
生活費情報入力画面(一般)/Living	expenses information input screen
Enter your living expenses inform Simultaneous Application for the Application for Spring Semester Application for the Fall Semester After entering, select "Confirm v	mation. After completing the form, select [Confirm]. e Spring Semester and Fall Semester: Average living expenses for one month from April 20: Only: Average living expenses for the month from April to September 2023 r Only: Average living expenses for one month from October 2023 to March22024 with input contents" at the top of the screen and click "Next".
The cost of living (monthly)	
Applicant Income	
Regular job (yen) Part-time job (yen)	Please enter it to match the information you entered in your work status. 50,000 Please enter it to match the information you entered in your work status.
Average monthly Remittance/Support (yen)	100,000 Enter each item.
Supporter	father
Scholarship1 amount (yen)	48,000 Please enter the scholarship information to match the information you entered.
Scholarship1 name	Monbukagakusho Honor
scholarship1StartDate	2022/04/01

FAQs		
	Ir	icome
No.	Question	Answer
1.	We will apply for the scholarship at	Enter the monthly amount of scholarship. After receiving
	the same time in the spring and fall	the payment, it will be changed to remittance, apply for the
	semesters, but the scholarship will	fall (change) semester.
	end in the spring semester (end of	
	September). From the fall semester, I	

II. TUITION FEE EXEMPTION STUDENT APPLICATION SYSTEM. 4. ENTERING detailed INFORMATION

	plan to have my parents remit that	
	amount. How should I enter it?	
2.	I have several types of part-time jobs.	Please enter all at once. However, please make sure that the
	Can I enter the amounts all at once?	amount is the same as the total monthly amount of part-time
		jobs entered in "Enter part-time job status".
		(i.e.)
		In part-time job status input
		Seven-Eleven: JPY 32,000 / month
		TA: JPY 7,500 / month
		RA: JPY 99,000 / month
		Total: JPY 138,500 / month
		Entering living expenses information Same amount
		Part-time job: JPY 138,500 / month
3.	What is other income?	If you have income that does not apply to the input items,
		please use it.
	Ехр	enditure
	Questien	•
No.	Question	Answer
No.	Can I enter only the rent for housing	Answer Check the lease agreement, and if there are any of the
No.	Can I enter only the rent for housing expenses?	Answer Check the lease agreement, and if there are any of the following items, please add them to the rent and enter them.
No.	Can I enter only the rent for housing expenses?	Answer Check the lease agreement, and if there are any of the following items, please add them to the rent and enter them. (i.e.)
No.	Can I enter only the rent for housing expenses?	Answer Check the lease agreement, and if there are any of the following items, please add them to the rent and enter them. (i.e.) Management fee, common service fee, neighborhood
No. 1.	Can I enter only the rent for housing expenses?	Answer Check the lease agreement, and if there are any of the following items, please add them to the rent and enter them. (i.e.) Management fee, common service fee, neighborhood association fee, support fee, transfer (withdrawal) fee,
No.	Can I enter only the rent for housing expenses?	Answer Check the lease agreement, and if there are any of the following items, please add them to the rent and enter them. (i.e.) Management fee, common service fee, neighborhood association fee, support fee, transfer (withdrawal) fee, parking fee
No.	Can I enter only the rent for housing expenses?	Answer Check the lease agreement, and if there are any of the following items, please add them to the rent and enter them. (i.e.) Management fee, common service fee, neighborhood association fee, support fee, transfer (withdrawal) fee, parking fee * However, please enter the water bill, electricity bill, etc. in
No. 1.	Can I enter only the rent for housing expenses?	Check the lease agreement, and if there are any of the following items, please add them to the rent and enter them. (i.e.) Management fee, common service fee, neighborhood association fee, support fee, transfer (withdrawal) fee, parking fee * However, please enter the water bill, electricity bill, etc. in the utility bill.
No. 1. 2.	Can I enter only the rent for housing expenses? What is the communication cost?	Check the lease agreement, and if there are any of the following items, please add them to the rent and enter them. (i.e.) Management fee, common service fee, neighborhood association fee, support fee, transfer (withdrawal) fee, parking fee * However, please enter the water bill, electricity bill, etc. in the utility bill. It is the cost of mobile phones, the Internet, etc.
No. 1. 2. 3.	Question Can I enter only the rent for housing expenses? What is the communication cost? The cost of mobile phones is paid by	Answer Check the lease agreement, and if there are any of the following items, please add them to the rent and enter them. (i.e.) Management fee, common service fee, neighborhood association fee, support fee, transfer (withdrawal) fee, parking fee * However, please enter the water bill, electricity bill, etc. in the utility bill. It is the cost of mobile phones, the Internet, etc. Enter it for the cost of what you use.
No. 1. 2. 3.	Question Can I enter only the rent for housing expenses? What is the communication cost? The cost of mobile phones is paid by parents in their home countries.	Check the lease agreement, and if there are any of the following items, please add them to the rent and enter them. (i.e.) Management fee, common service fee, neighborhood association fee, support fee, transfer (withdrawal) fee, parking fee * However, please enter the water bill, electricity bill, etc. in the utility bill. It is the cost of mobile phones, the Internet, etc. Enter it for the cost of what you use.
No. 1. 2. 3.	Can I enter only the rent for housing expenses? What is the communication cost? The cost of mobile phones is paid by parents in their home countries. Do I have to type in this case?	Check the lease agreement, and if there are any of the following items, please add them to the rent and enter them. (i.e.) Management fee, common service fee, neighborhood association fee, support fee, transfer (withdrawal) fee, parking fee * However, please enter the water bill, electricity bill, etc. in the utility bill. It is the cost of mobile phones, the Internet, etc. Enter it for the cost of what you use.
No. 1. 2. 3. 4.	Can I enter only the rent for housing expenses? What is the communication cost? The cost of mobile phones is paid by parents in their home countries. Do I have to type in this case? What is daily living expenses?	Answer Check the lease agreement, and if there are any of the following items, please add them to the rent and enter them. (i.e.) Management fee, common service fee, neighborhood association fee, support fee, transfer (withdrawal) fee, parking fee * However, please enter the water bill, electricity bill, etc. in the utility bill. It is the cost of mobile phones, the Internet, etc. Enter it for the cost of what you use. Sanitary goods such as toilet paper, tissue paper, masks,
No. 1. 2. 3. 4.	Can I enter only the rent for housing expenses? What is the communication cost? The cost of mobile phones is paid by parents in their home countries. Do I have to type in this case? What is daily living expenses?	Answer Check the lease agreement, and if there are any of the following items, please add them to the rent and enter them. (i.e.) Management fee, common service fee, neighborhood association fee, support fee, transfer (withdrawal) fee, parking fee * However, please enter the water bill, electricity bill, etc. in the utility bill. It is the cost of mobile phones, the Internet, etc. Enter it for the cost of what you use. Sanitary goods such as toilet paper, tissue paper, masks, detergents, clothing such as clothes, underwear, shoes, and
No. 1. 2. 3. 4.	Can I enter only the rent for housing expenses? What is the communication cost? The cost of mobile phones is paid by parents in their home countries. Do I have to type in this case? What is daily living expenses?	Answer Check the lease agreement, and if there are any of the following items, please add them to the rent and enter them. (i.e.) Management fee, common service fee, neighborhood association fee, support fee, transfer (withdrawal) fee, parking fee * However, please enter the water bill, electricity bill, etc. in the utility bill. It is the cost of mobile phones, the Internet, etc. Enter it for the cost of what you use. Sanitary goods such as toilet paper, tissue paper, masks, detergents, clothing such as clothes, underwear, shoes, and other expenses for daily life.
No. 1. 2. 3. 4. 5.	Can I enter only the rent for housing expenses? What is the communication cost? The cost of mobile phones is paid by parents in their home countries. Do I have to type in this case? What is daily living expenses? Where do I enter the national	Check the lease agreement, and if there are any of the following items, please add them to the rent and enter them. (i.e.) Management fee, common service fee, neighborhood association fee, support fee, transfer (withdrawal) fee, parking fee * However, please enter the water bill, electricity bill, etc. in the utility bill. It is the cost of mobile phones, the Internet, etc. Enter it for the cost of what you use. Sanitary goods such as toilet paper, tissue paper, masks, detergents, clothing such as clothes, underwear, shoes, and other expenses for daily life. Enter in Others (Savings, etc.)

(3) SUBMENU SCREEN (AFTER INPUT IS COMPLETED)

After confirming the input of all items (all input items are displayed in white or green), click [Submit] with the above

contents at the bottom of the screen.

< Sub Menu	
You can apply by setting all the buttons to "Not applicable" or "Confirm". Not Applicable Confirm	
Usage Guide Not Applicable	
:Documents excluded from the application. If you want to apply, go back to the "Select screen that is not eligible for application" from the back button of the browser and select "Yes".	
Unregistered :The contents of the document are not registered.	
Unsettled :The contents of the document have not been finalized. Please confirm the contents and confirm the in	
: The contents of the document have been finalized.	
Application Information Home Status	Family Student
Application Information to be entered if applicable	
Scholarship Receipt	Status of part-time/regular job
Disaster	Single Parent
Disabilities	Living Expenses
Submit	

(4) CONFIRMATION SCREEN

This is the completion screen.

An email will be sent automatically after registration is completed.

The required documents will be displayed, please submit by the application deadline.

If there are any documents that are not in time for submission, please enclose a memo or other document stating the due date for submission and submit it in due course. In addition, if there are items to be confirmed during the examination stage, we may ask you to submit additional documents that were not displayed on this screen.

NOTE

In order to check this screen again, it is necessary to proceed from the consent screen due to the exemption system, so it is recommended to save the image as a screenshot etc.
II. TUITION FEE EXEMPTION STUDENT APPLICATION SYSTEM. 4. ENTERING detailed INFORMATION

< Application Comfirm
詳細情報入力完了/Secondary application completed
You have completed entering the detailed information. Check the submitted documents below.
免除申請完了 提出書類/Secondary application completed Documents to be submitted
Print this screen or take a screenshot to check the submitted documents. In addition, if you are requested to submit documents other than the following documents during the examination process, please respond promptly. In principle, communication will be made to THERS e-mail address. If the same document is shown multiple times, please submit one. Please download the attached forms from the Nagoya University website : Education / Campus Life → Various Exemption Systems / Scholarship Support → Admission Fee Exemption (and collection deforment), Tuition Exemption → Japanese Undergraduate Students /
Japanese Graduate Students / Privately-financed International Students Be aware to check "Guide of Admission Fee Exemption and Tuition Fee Exemption Application FY2023 (III)" for the details of each required document to be submitted
Make a copy of all the applications you submit and keep them in a safe place until the results are available. (If there are any corrections, you may be asked to correct the copy and resubmit it.)
<submission destination=""> Document Reception Site (Make a reservation from the system top page) *In principle, documents should be submitted at the document reception site.If you can not submit the application at the reception site, please submit it at the Student Support Division counter or by Postal mail.</submission>
<documents for="" required="" submission=""> □ Application for Tuition Fee Exemption [Sheet1-⊕] (Print from the top menu./After printing, fill in ∨ on the "Qualifications for application" before submission.)</documents>
Resident Record (called "Juminhyo") of you and all your family members issued by municipal government(Written all your family members and status of residence required./Issued within 3 months./Must NOT show "MY NUMBER"./A resident record that resides after the time of application as of 1st October is required. If you plan to move and cannot submit it at the time of application, submit it as soon as it is issued.)
The latest Income Certificate ("2022年度所得課税(非課税)証明書/content of 2021 income) issued by Ward Office.
□ Report on Family Status [Sheet1-②] (Print from the top menu./After printing, fill in the "Current Occupation" column and ✓ the "House Supporter" before submission.)
□ School Identification [Form1] (If you are the only student, you do not need to submit this form.)

★ PRESSING THE COMPLTE

An email will be sent automatically after registration is completed.

After confirming the application details, click the [Complet].

If you need to send the email again, click [Send Mail].



★ SEND MAIL

After sending the email, the following message will be displayed.



★ EMAIL CONTENT

Check if you received the following email to your registered email address.

差出人 (自分) <nu-menjosystem@adm.nagoya-u.ac.jp> 🔞</nu-menjosystem@adm.nagoya-u.ac.jp>		⑤ 返信 🔊 転	送 🕅 アーカイブ	◎ 迷惑マークを付ける	前削除	その他 🗸 🏫
宛先 Registered mailaddress						11:30
件名 (Nagoya University)Notice: Tuition Fee Exemption De	tailed Information Online Registration Complete	ted				
^{Dear} Meidai Hikari						
You have completed your tuition fee exempt This is only the online registration. You The application is completed by submitting from the system top page), or at the Stude	tion online registration. have not completed the applicat g the required documents at the C ent Support Division counter or H	ion. Document Sub by Postal ma	oission Site bil.	(an appointmen	t is rea	quired
The documents that need to be submitted d: If you have missed it, please proceed aga: is displayed.	splay in the "Secondary applicat In from "Primary Exemption Applic	tion complet cation Fix"	ed Document in the top	s to be submitt menu until the	ed". above i	nformation
The submitted documents cannot be checked screenshot so that you can check them.	after the system application avai	ailability p	period, so p	lease print the	m out o	r take a
You may be contacted by staff if any clar: to the Organization's e-mail address.)	fication is needed. Please reply	y promptly.	(In princip	le, communicati	ons wil	l be sent
ATTENTION						
This is an automated email sent by the sys Please direct inquiries to the Student Su	stem. Please do not reply to this oport Division (<u>gaku-sien3@adm.na</u>	s message. agoya-u.ac.j	p).			



The application is not yet complete.

Submit the required documents to complete the application.

5. TO PRINT

(1) APPLICATION DETAILS PRINT SCREEN

Various application forms will be output based on the entered application details.

Print Application	
印刷情報/Print information	
To print out a form, please click its "Print" button. "General Student" applicants, please print out "Application" and "Report o "Self-Supported Student" and "International Student" applicants, please a sheets in total). Please print out other forms from the Nagoya University website: Homep	on Family Status" (2 sheets). also print out "Statement of Income Status" and "Hearing Report on the Situation of the Applicant" (4 age > Campus Life > Scholarships and Fee Exemption > Admission/Tuition Fee Exemption.
	Print the application details.
Print Application	
Application for Tuition Fee Exemption	Print
Report on Family Status	Print
Statement of Income Status, etc.	Print
Hearing Report on the Situation of the Applicant	Print Return to the top menu.
۲ <u>ــــــــــــــــــــــــــــــــــــ</u>	× Return

		様式の種類	General Student	Self- Supported Student	Privately-F inanced International Student
Sheet	1-①	授業料免除申請書	0	0	
Sheet	1-①	Nagoya University Tuition			
		Fee Exemption Application			0
		Form			
Sheet	1-2	家庭状況調書	0	0	
Sheet	R1-2	Report on Family Status			0
Sheet	2	収入状況等申告書		0	
Sheet	R2	Statement of Income Status			0
Sheet	3	事情聴取調書			
		Hearing Report on the		0	0
		Situation of the Applicant			

(2) APPLICATION DOCUMENT SAMPLE

➤ TUITION FEE EXEMPTION APPLICATION (PRIVATELY-FINANCED INTERNATIONAL STUDENTS)

All Privately-financed international students must submit

* The contents entered in the basic information input will be printed.

Student Nur	mber	482198) د د شبه م باره ا	CU)	- - - - - -	(様式留1-(1))	(SheetR1-(1))	
【重要】 fthe sti	申請す udentw ^p	・ 今子生日身が甲請り io is applying does not re	を頑を熟読してい ad the application of	いない場合は受付で uidelines carefully the	きまぜん。 application will not be av	cented.	
		攵	古屋大堂场	马举料名除由	請畫		
		ч	Application for	r Tuilion Fee Exemption			
					<u>2023年2</u>)	月25日	
名古屋	大学長	是 殿			(Yea	r Month Day)	
io trie Preside	下学研	F空科(博十後)	期課程)値⊣	一連程			
-	L J H					-	
	(入学年	三月) <entered b<br="" transferred="">2021 年10 日</entered>	o the university in April/Oc	tober (Yearl> 지 복			
-		2021年10月					
	フリガ	ナ ジョン スミス				10 04 0 A	
	氏 名	^后 JOHN Smit	h		2 年次	中萌身分。 7	
-	1.00				- <u>-</u> 4月現在(後期に申		1Œ)
					(Spring Semester:As	of April, Fall Semester:As	of October
	<i>Ξ</i> 0.	ったび下記理由によ	り2023年度授	業料免除をしてい	ただきたく		
	関係者	暑類添付の上, 申請	青致します。				
	下記の	の申請資格を確認し	てください。!	いずれかの該当項	目へ▼をしてくだ	さい。	
	I hereb	y apply for Tuition Fe	e Exemption of F	Y2023 with required	documents attached.		
	Flease	CHECK In e following e	eligibility requirem	nents. Please √ one	of the applicable iten	ns.	
-		授業科会 (全由階資政/	Qualifications for	annlication (tick-	he Qualification of w	aur annlication)	1
		 申記者は留学生 	(在留資格が「留	学」)です/Private	ly financed internat	ional student	
ſ		 学業が始まる前6 ①学 1負担者が死亡。 	ケ月以内(新入学: または②学資負担者もし	者については入学前1 しくは本人が風水害に被災	年以内)に、日本に居 しました。	住する	1
		With 6 months pr	ior to the start of the	e school term (within 1	year prior to enrollment	for newly enrolled	
		students), the appl the opplicant himse	icant's (1) financial s elf/herself was affec	supporter residing in Ja ted by a windstorm or	oan died or (2) financial lood disaster.	supporter or	
		③ 申記者又は申請 ③ (************************************	者の学資負担者:	が次の激甚災害の初	と災者です ● ☆約367日夏回)		1
		applicant or house	0月年日36,13万、 〒/0月 addee are aufferent	し年6月9月委員前次の家国	(102年7月第187		
			loider are sufferers i	from one with any of fo	llowed.(eligible: Typhoor	No.19 2019,	
	_	tor August and S	September 2019, hea	from one with any of fo avy rain July 2020)	llowed.(eligible: Typhoor	n No.19 2019,	
ļ	自請種別	John August and S J: 前 時申請	ionder ale sufferers i September 2019, hea (2023年度)	from one with any of fo avy rain July 2020)	llowed.(eligible: Typhoor	n No.19 2019,	
E Applic	自請種男 ation Categ	Hor August and S J: 前 時申請 ary:	ioloer are sufferers i September 2019, hea (2023年度)	from one with any of fo avy rain July 2020) 記	llowed.(eligible: Typhoor	No.19 2019,]
E Applic	目請種另 ation Categ	Hon August and S リ: 計 陸申請 exr	inder ale sufferers i September 2019, hea (2023年度)	from one with any of fo avy rain July 2020) 記	llowed.(eligible: Typhoor	n No.19 2019,]
E Applic R	申請種別 ation Categ 理由 eason: 1	Log August and S リ: 育 時請 ¤F (授業科の)	inder ale sufferens i September 2019, hea (2023年度) 博や:	from one with any of fo avy rain July 2020) 記 家庭状況について, 』	lowed.(eligible: Typhoor 現在的に詳しく記入し	Na.192019,]
el Applic R	申請種別 ation Categ 理由 easor: f COVID	Lion August and S リ: 高 時間 exp (授業科の)	inder ale sufferers i September 2019, hea (2023年度) 博心:	irom one with any of Io avy rain July 2020) 記 家庭状況について、』	lowed.(eligible: Typhoor <u>した的に詳しく</u> 記入し	Na192019, てください。)]
티 Applic R [[2	申請種別 ation Categ 理由 eason: COVID と探し	Vor August and S リ: 計 使申請 exr (授業科の) Please tic	induer are sufferents i September 2019, hee (2023年度) 速や:	irom one with any of la wy rain July 2020) 記 家庭状況について、 <u>J</u> Dropriate b	lowed.(eligible: Typhoor 社体的に詳しく記入し Ox after pri	na192019, てください。) nting.	
目 Applie R し ざ え す	申請種別 ation Categ easor: COVID と探し ないた。現	Var August and S リ: 計 使申請 マア (授業科の) Please tic	indust are sufferent i september 2019, hec (2023年度) (2023年度)	irom one with any of to wy rain July 2020) 記 家庭状況について, <u>i</u>	lowed.(eligible: Typhoor 社体的に詳しく記入し ox after pri	No.19 2019, てくだきい。) nting.	
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► FAMILY SITUATION SURVEY (PRIVATELY-FINANCED INTERNATIONAL STUDENTS)

All Privately-financed international students must submit

* The contents entered in the detailed information input will be printed. (Information entered in the detailed information only for the commuter classification.)



[Confirmation items at the time of correction]

Upper part of this form ... Entering the home status

Lower part of this form ... Entering basic information

Right centre of this form ... Entering student information

Bottom right of this form ... Entering detailed information for single-parent household information, disability information, Disaster information.

> INCOME STATUS REPORT (INDEPENDENT LIVELIHOOD)

All Self-Supported students must submit

	続柄	年度	奨学金	全名称(給付・貸与)	货	建学金名称		年額	受給期間	備考
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[Confirmation items at the time of correction]

Upper part of this form ... Entering scholarship status

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> INCOME STATUS REPORT (PRIVATELY-FINANCED INTERNATIONAL STUDENT)

All Privately-financed international students must submit

① 奨子並の支 Octionariship	和1人元 Status						
続柄	年度	奨学金名称(給付・	· 貸与)	奨学金名称	年額	受給其	月間
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[Confirmation items at the time of correction]

Upper part of this form ... Entering scholarship status

Lower part of this form ... Entering basic information

▶ HEARING REPORT ON THE SITUATION OF THE APPLICANT

All Privately-financed international students and Self-Supported students must submit

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	Ave	rage cost of living per m	ionth	※ F ※PI	制 平和分钟 館()」 lease enter the status a	s of April for Spring Se	細守申請 (CLIUF)現任の次次を記入 mester application and as of October for Fall Semest	erapplication.	
			收入1	NCOME			支出	EXPENDTURE	
		項目 Categories	本人 App	olicant (mon)	配偶者	Í Spouse	項目 Categories	本人)	Applicant
H	アル	バイト Part-time Income		48.000円(yen)		H(yen)	水道光熱費 Lailing Bills		45,000円(yen) 10.000円(yen)
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	-	Supporting	援助者:		援助者:		書籍、教育費 Books, Education Expenses		5,000円(yen)
	授学	金額 Amount	今初時計算	48,000円(yen)		円(yen)	通信費 Comunication Costs		8,000円(yen)
	÷ ⊕	- 日刊 Inte 受給期間 Period Covered	子自吴前夏 2023年04月01日~2	2024年03月31日			、火西夏 Commute Expenses 健康保険料・医療費 Health, Medical Expense	5	3,000円(yen)
Scho	荧	金額 Amount		円(yen)		円(yen)	日常生活費 Basic Living Expenses		5,000円(yen)
lars	-	名称 Title					配偶者の授業科 Spouse Tuition Fee		円(yen)
hip	2	会給期間 Period Covered 全額 Amount		円(ven)		円(ven)	その他(評金等) Others (deposits and savings, etc.)	15,000H(yen)
	\$	名称 Title		17(364)		1)()01(
L	Ð	受給創間 Period Covered							
	~	借入Borrowing		円(yen)		円(yen)			
_	3	観f) 笹寺 Savings, etc その他収入 Others		30,000円(yen) 円(yen)		円(yen) 円(yen)			
		合計Total		170,207		126,000円(yen)	合計 Total		126,000円(yen)
		 注)アルバイトは (24 For part-time jobs, pleas 注)水道光熱費は、独立 For utility bills, attach a j 注)(定職・アルバイト 	用1日現在の定職・アル e enter the same amount as in 5生計申請者は証明とな proof receipt for independent li ・TA・RA・日本学術掘	レバイトの動務状: n OStatus of regular/p: こる領収書等を添付 ivelihood applicants. Ar 設興会特別研究員)	況」と額が一致す art-time work as of 1st / 付してください、 nd for international stud 前年分の源泉徴収	るように記人し April 2022. Ang 外国人留学 lents, attach a proof m 【票、退職した場	てください。 Eは7000円未満の場合証明となる領収書 ceipt if the amount is less than JPY 7,000. 合は退職証明書覧、	専を添付してください	
	2 Z Sta	 アルベイトは(2) アルベイト(2) ア	月日現在の交職・アル 生生計申請者は証明との されるため、 和目的になっていた。 日本のには、 日本のためでは、 和目のに、 本目のに、 和目のに、 本目ので、 本目のに、 本目ののでので、 本目ののでので、 本目ののでのでの 本目ののでのでの 本目ののでのでの 本目ののでのでの 本目ののでのでの 本目ののでの 本目ののでのでの 本目ののでのでの 本目ののでのでの 本目ののでのでの 本目ののでの 本目ののでの 本目ののでの 本目ののでの 本目ののでの 本目ののでの 本目ののでの 本目ののでの 本目ののでの 本目ののでの 本目ののでの 本目ののでの 本目ののでの 本目ののでのでのでの 本目ののでのでの 本目ののでの 本目ののでの 本目ののでの 本目ののでの 本目ののでの 本目ののでの の	レスイトの登録状、 Caladaad regards たる領収費率を示 約4年の日本の の日本のであるまた。 の日本のでのでのであるまた。 の日本のでのでのでのでのでのでのでのでのでのでのでのでのでのでのでのでのでのでの	第2 と編分一級す 第2 と編分一級す 14 にすべきまた。 15 に前期 54 にの一級など 15 になっていた。 15 には、15 により、15 によう、15 に 15 になっていた。 15 には、15 によう、15 に 15 になっていた。 15 になっていた。 15 になっていた。 15 になっていた。 15 になっていた。 15 になっていた。 15 には、15 によう、15 に	るように説入しじ。 AR22022. 私費が用人留学: Minis Station proof (源、追慮した場合) (調整のわかるも jurel of resignation of the monthly answ bit hかるものを封 and the monthly answ bit hかるものを封 ARD 和名 San Date 2年09月10日	ください。 とは7000円未満の場合証明となる領収書 とは7000円未満の場合証明となる領収書 会は思想は可意時、 のなど)を提出してください。 とはりrow your housing expenses. 出してください。 ** ※ 日本学術振興会特別研究員、大 予定も記入してください。 ** 動感内容 」があ Description 調理補助	幕を添付してください year centrack sepired and のでのTA、RA等の wrenity, etc. 辺等労働時間 Wick Hours(seesky)	JQ入月額 Income(incontry) 4&(300円(yen) 円(yen) 円(yen)
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	2 4 Sta	 アルベイトは(2) アルベイトは(2) オンボストキュー(2) オンボストキュー(2) オンボストキュー(2) (2) (3) (3) (4) (4)<th>月日現在の交職・アリー 生生計単構築は証明との はなりを16kgのの時間、 11日、11日、11日、11日、11日、11日、11日、11日、11日、11日</th><th>レスイトの認知の 「Calana of registry, Calana of registry, Calana of registry, の になっていたいでは、 の の ものを提出して 本本人に支援期 (1) の ものを提出して 本本人に支援期 (1) の 動務務状況) の 動務務状況 の 動務務状況 の し に 10 日本 月 10 10 10 10 10 10 10 10 10 10</th><th>第2 と編か100mm 第2 に使いたいます。 付けてください、 です international activity (新行後)の第2 の対象徴収 (新行後)の第2 の対象徴収 (新行後)の第2 の対象徴収 (新行後)の第2 の対象徴収 (新行後)の第2 の対象徴化 (新行後)の第2 の対象 (新行後)の第2 のが (新行後)の (新行後) (新行後)の (新行後) (新行後) (新行後) (新行後) (新行後) (新行後) (新行後) (新行後) (新行後) (新行 (新行後) (新行後) (新行 (新行) (新行後) (新行 (新行) (新行 (新行) (新行 (新行) (新行) (新行 (新行) (新行)</th><th>A sp 7 に影人し A sp 7 に影人し 私費がA 人留学: 私費がA 人留学: 本語は、A taka A taka A sp 7 a factor of resignation i t a valid remla centra が 合かるものを 計 and be monthly areas FAR Data 2年09月10日</th><th>ください。 とは7000円未満の場合証明となる値収書 とは7000円未満の場合証明となる値収書 会は思想は可意時、 のなど)を提出してください。 your signed Andro the latest engloyment central if Lto prove your housing expenses. 出してください。 ** ※ 日本学術版資金特別研究員、大 予定も記入してください。 ** ** 動感内容: 」の位 Description 調理補助</th><th>幕を添付してください your contract supiled and 学でのTA、RA等の versity, etc. 辺等労働時間 Wight Hours(seets)) 12</th><th>JR2入月額 Inconectionativity 48,000円(ven) 円(ven) 円(ven) 円(ven) 円(ven)</th>	月日現在の交職・アリー 生生計単構築は証明との はなりを16kgのの時間、 11日、11日、11日、11日、11日、11日、11日、11日、11日、11日	レスイトの認知の 「Calana of registry, Calana of registry, Calana of registry, の になっていたいでは、 の の ものを提出して 本本人に支援期 (1) の ものを提出して 本本人に支援期 (1) の 動務務状況) の 動務務状況 の 動務務状況 の し に 10 日本 月 10 10 10 10 10 10 10 10 10 10	第2 と編か100mm 第2 に使いたいます。 付けてください、 です international activity (新行後)の第2 の対象徴収 (新行後)の第2 の対象徴収 (新行後)の第2 の対象徴収 (新行後)の第2 の対象徴収 (新行後)の第2 の対象徴化 (新行後)の第2 の対象 (新行後)の第2 のが (新行後)の (新行後) (新行後)の (新行後) (新行後) (新行後) (新行後) (新行後) (新行後) (新行後) (新行後) (新行後) (新行 (新行後) (新行後) (新行 (新行) (新行後) (新行 (新行) (新行 (新行) (新行 (新行) (新行) (新行 (新行) (新行)	A sp 7 に影人し A sp 7 に影人し 私費がA 人留学: 私費がA 人留学: 本語は、A taka A taka A sp 7 a factor of resignation i t a valid remla centra が 合かるものを 計 and be monthly areas FAR Data 2年09月10日	ください。 とは7000円未満の場合証明となる値収書 とは7000円未満の場合証明となる値収書 会は思想は可意時、 のなど)を提出してください。 your signed Andro the latest engloyment central if Lto prove your housing expenses. 出してください。 ** ※ 日本学術版資金特別研究員、大 予定も記入してください。 ** ** 動感内容: 」の位 Description 調理補助	幕を添付してください your contract supiled and 学でのTA、RA等の versity, etc. 辺等労働時間 Wight Hours(seets)) 12	JR2入月額 Inconectionativity 48,000円(ven) 円(ven) 円(ven) 円(ven) 円(ven)
	② 4 sta	(注) アルベイトは (2%) For particular, plant,	月日現在の変態、アル 生生計単論構体は部した。 生生計単論構体は部した。 する、RA、日本学等期 割にもれたものは最新で 割にもれたものは最新で 動にないては単純 量にもかにないては単純 していていてい していてい していては していてい していていてい していていては してい していてい してい してい してい してい してい し	レスイトの認知な 「Galance integrational and integration こを強い変帯を赤 ・ になったしたします。 にはないたいではないでは、 にはないたいでは、 のものを使用して、 にはないたいでは、 のものを使用して、 にはのりういのを使用して、 にはないたいでは、 のものを使用して、 にはのりういでは、 のものを使用して、 では、 のものを使用して、 のいて、 のものを使用して、 のものを使用して、 のものを使用して、 のものを使用して、 のもので、 のまで、 のもので、 のまで、 のもので、 のまで、 の のまで、 のまで、 の の の の の の の の の の の の の	辺上を値かれるまた 切上を値かせた。 地位でもください、 ですが「maranatal active 前年今の2月見取じ 体でしてください、Stant にはない 1日現在の たの した。 1日現在の した。 1日現在の たの たの たの たの たの たの たの たの たの た	km 2 2022. 私費から人留学: 私費から人留学: 本語の 本語のため 開始のわからも proof of resignation: は valid result contra がわからの支出 がわからの支出 がわからの支出 ののかが とないの方 にない 本語ののから 、 にない ののか ののか ののか ののか ののか ののか ののか のの	ください。 とは7000円未満の場合証明となる領収書 とは7000円未満の場合証明となる領収書 とは7000円未満の場合証明となる領収書 とは7000円未満の場合証明となる前ので書 には7000円まででださい。 *** *** 日本学術版現会特別研究品、大 予定も記入してください。 *** *** 日本学術版現会特別研究品、大 予定も記入してください。 *** *** 日本学術版現会特別研究品、大 予定も記入してください。 *** *** 日本学術版現会特別研究品、大 予定も記入してください。 *** *** 日本学術版現会特別研究品、大 予定も記入してください。 *** *** 日本学術版現会特別研究品、大 予定も記入してください。 *** *** 日本学術版現会特別研究品、大 *** *** 日本学術版現会特別研究品、大 *** *** 日本学術版現会特別研究品、大 *** *** 日本学術版現会特別研究品、大 *** *** 日本学術版現会特別研究品、大 *** *** 日本学術版現会特別研究品、大 *** *** 日本学校の世界名の *** *** 日本学校の世界名の *** *** 日本学校の世界名の *** *** 日本学校の世界名の *** *** 日本学校の世界名の *** *** *** 日本学校の世界名の *** *** *** *** *** *** *** *	幕を添付してください your cortract explined and 一字でのTA、RA等の westly, tit. 道等分像時間 Work Hour (see thy) 12 12 12 12 12 12 12 12 12 12	JRス月数 Income(smonthy) 48,000円(yen) 円(yen) 円(yen) 円(yen) 円(yen) 円(yen)

fter printing out the form, please have it v ed and signed by your academic advisor or a teacher who knows about your living situation. If it is difficult for you to fill out the form in person, please send the data of this form to your teacher and have him/her return the signed form to you or submit an e-mail message indicating that he/she has reviewed it.

[Confirmation items at the time of correction]

Upper part of this form ... Entering living expenses information for entering detailed information

Lower part of this form ... Entering the part-time job status of detailed information

6. APPOINTMENT FOR DOCUMENT SUBMISSION

(1) Please make an appointment from [Appointment for document submission] on the system top screen.

	TopMenu
This is TopPage. Select the function you	❶授繁料免除申請の手続き/First application
want to use.	Please complete the Tuition Fee Exemption Application process here. Applications and amendments can only be made during the application period. Applications will not be accepted after the application period closes. To make changes to your application, please contact Student Support Division. "Admission Fee Exemption/Postponement of Collection applicants need to complete this tuition fee exemption application and submit the required documents to complete the application. If you neglect to file this application, your application will be denied due to incomplete documents.
	Primary Exemption Application Fix 🛱 Primary Exemption Application Delete
	❶幅票の印刷/Application printing
	You can print some application sheets here. Please check the University website for information on document submission, as it may differ depending on the faculty/graduate school you belong to.
	Exemption Application Print
	の書類提出日時の予約について/Reservation of Document Submission Date and Time
	To Submit your application documents at the document submission site. Document submission dates and times vary depending on the campus and year of admission. Please refer to the reservation screen, the university website, and the application guidelines. Please be sure to make an appointment before you come to the site where you will submit your documents.
	Appointment for document submission

(2) Select the "Reserve" button at the desired date and time.

*If you wish to use English-speaking staff when submitting documents, please select the (English) appointment slot.

	Appointment for doc	ument submission						
This is interview Screen.	書類提出予定日時の予約	勺機能/Appointment for document	_					
	In order to submit yo submission. Please select the dat	our application documents at the e and time you plan to submit yo	① Select) Select your desired date from the pull-down menu.				
	Target Date	(Available)2023/03/17				~		
	Reserve Time			Vacant Count	Note			
	09:30-09:45			4	Higashiyama Campus (English)	Reserve		
	09:30-09:45			6	東山キャンパス(日本語)	Reserve		
	09:45-10:00			4	Higashiyama Campus (English)	Reserve		
			L	6	(日本語)	Reserve		
	② Select the	"Reserve" button at	the		東山キャンパス(日本語)	Reserve		
	desired da	te and time.		4	Higashiyama Campus (English)	Reserve		
				6	東山キャンパス(日本語)	Reserve		
	10:15-10:30			4	Higashiyama Campus (English)	Reserve		

II. TUITION FEE EXEMPTION STUDENT APPLICATION SYSTEM. APPOINTMENT FOR DOCUMENT SUBMISSION

	Appointment for document submission				
This is interview Screen.	書類提出予定日時の予約機能/Appointment	for document submission function			
	In order t submissic Please se This is the date Target D was	and time the reservation	ou must make an a Ible appointment d	ppointment for the date and time ates.	of your scheduled
	Reserve 1	1	it Count	Note	
	09:30-09:45	4	-	Higashiyama Campus (English)	
	00-20 00-45			****	
	09:45-10:00	3		Higashiyama Campus (English)	Cancel
	09:45-10:00			東山キャンパス(日本語)	
	10:00-10:15	 You have completed your appointment. 		東山キャンパス (日本語)	
	10:00-10:15		ОК	Higashiyama Campus (English)	
	10:15-10:30	6		東山キャンパス(日本語)	
	10:15-10:30	4		Higashiyama Campus (English)	

(3) This is the reservation completion screen. Press OK on the confirmation message.

Please make sure that the reserved date and time are correct.

will be displayed for dates and times that have already been reserved.

* TO CHANGE OR CANCEL AN APPOINTMENT DATE AND TIME

Click the Cancel button to cancel that reservation.

If you wish to change the date and time of your appointment, please cancel the appointment and make a new appointment.

Target Date (Available)2023/03/17			
Reserve Time	Vacant Count	Note	
09:30-09:45	4	Higashiyama Campus (English)	
09:30-09:45	6	東山キャンパス(日本語)	
09:45-10:00	3	Higashiyama Campus (English)	Cancel
09:45-10:00	6	東山キャンパス(日本語)	
10:00-10:15	6	東山キャンパス(日本語)	
10:00-10:15	4	Higashiyama Campus (English)	
10:15-10:30	6	東山キャンパス(日本語)	
10:15-10:30	4	Higashiyama Campus (English)	

This is the reservation cancellation screen.

Target Date	(Available)2023/03/17			
Reserve Time		Vacant Count	N	lote	
09:30-09:45	確認	А	×	nashiyama Campus Inglish)	Reserve
09:30-09:45	Appoint	ment reservation canceled.		」キャンパス(日本語)	Reserve
09:45-10:00			ОК	ashiyama Campus inglish)	Reserve
09:45-10:00		. 0		「リキャンパス(日本語)	

★ DATE AND TIME OF SUBMISSION OF APPLICATION DOCUMENTS

The location and date of document submission differ depending on the campus and year of admission. Please check the "Notes on Appointments" below and make an appointment for the appropriate date. (Location of submission sites are listed on p.96-98)

Campus Date		Time (JST)	
	Friday, March 17		
TT' 1'-	Monday, March 20		
Higashiyama	Wednesday, March 22	All days from 9:50 a.m. to 4:50 p.m.	
	Thursday, March 23		
Tsurumai	Wednesday, March 15,	9:30 a.m 4:30 p.m.	
Daiko	Tuesday, March 14,	9:30 a.m 4:30 p.m.	

1.Students admitted before FY2022

2.Students admitted in April 2023

Campus	Date	Time (JST)
	Wednesday, April 19	
Higashiyama	Thursday, April 20	All days from 9:30 a.m. to 4:30 p.m.
	Friday, April 21	
Tsurumai	Tuesday, April 18,	9:30 a.m 2:00 p.m.
Daiko	Monday, April 17,	9:30 a.m 4:30 p.m.

3. Students admitted in October 2023

To Be Determined (scheduled to be posted later August - early September 2023 the university website.

[Notes on Appointments]

- Applicants admitted in 2022 or earlier may make an appointment to submit documents at a different campus within the schedule in 1 above, and applicants admitted in April 2023 may make an appointment to submit documents at a different campus within the schedule in 2 above.
- Appointments can be made for document submission dates and times even after the period when applications can be submitted through the exemption application system.
- If you change or cancel an appointment, you do not need to contact the Student Support Division.
- Please arrive at the venue at least 5 minutes prior to your appointment time. (Location of submission sites are listed on p. 96-98)
- If you are unable to submit documents at the site on the above dates, please submit them to the Student Support Division by the following deadlines. (Refer to p.95 for submission locations other than the site.)
 - Students admitted before FY2022: Friday, March 24, 2023 [MUST ARRIVE]
 - Students admitted in April 2023: Monday, April 24, 2023 [Postmark is valid on the day.]

III. LIST OF REQUIRED DOCUMENTS TO BE SUBMITTED

1. DOCUMENTS REQUIRED FOR SUBMISSION

The required documents to be submitted differ depending on the applicant's application content.

The application details are the Admission Fee / Tuition Fee Exemption Application system \triangleright Detailed information input \triangleright "Yes" is selected in the "Selection of application target" question.

The content of the question will be posted here again, so please check which question you answered "yes" to. Then, read the notes on the displayed documents carefully and submit the one that covers all the necessary information.

* LIST OF QUESTIONS FOR SELECTING THE APPLICATION TARGET

Gener	al or Self-Supported Student
Q-1	Do you Independent livelihood?
	XIf you selected "No" for Q-1, you do not need to select Q-2 to Q-10.
	XIf you do not meet all the requirements of Q-2 to Q-5, you cannot apply for independent livelihood.
Q-2	Does it fall under any of the following A to C?
	A: The person (including the spouse) has income (salary income or income) exceeding 1,030,000 yen per
	year, income declarations are made for that income, and an income certificate is issued.
	XVarious types of borrowing (including loan scholarships) are not applicable to this income.
	B: Salary income (e.g., salary scholarship (annual amount), total amount including part-time job) or income
	is expected to exceed 1,030,000 yen for the person (including spouse)
	XVarious types of borrowing (including loan scholarships) are not applicable to this income.
	C: A person who has retired (took leave of absence, etc.) and has become incomeless for admission to the
	University, and lives on savings at work, and the deposit balance exceeds 1,030,000 yen
Q-3	Is the applicant a dependent relative of a parent or other (excluding spouse) under the Income Tax Act and
	social insurance?
Q-4	Are you separated from the parents of the applicant (or spouse)?
Q-5	Does the applicant receive financial assistance from parents or the like (excluding spouses)?
	※The applicant and spouse must pay all necessary living expenses.
Q-6	Does the applicant or spouse have income from a part-time job or a regular job?
Q-7	Does the applicant or spouse receive a scholarship or applied for a scholarship?
	XPlease select "No" if you are a general applicant and receiving or applying for the JASSO
	scholarship(benefit).
Q-8	(If I have received or applied for a scholarship) Is the scholarship applied directly?
Q-9	Are there any applicants and spouses who have been hired as Research Fellow of the Japan Society for the
	Promotion of Science?
Q-10	Do applicants and spouses work at Nagoya University or other universities?
Q-11	Do household supporters have salary income (including part-time jobs) and have been working before 1st
	January 2022?

Q-12	Do household supporters have salary income (including part-time jobs) and have been working since 2nd
	January 2022?
Q-13	Do household supporters (including self-employed) have any income other than salary income (including
	internal employment), or is the household supporter a salaried employee who files tax returns?
Q-14	Did household supporters retire or go out of business in the middle of the previous year (2022) or the current
	year (2023)?
Q-15	Did household supporters change jobs, open, retire, or close their businesses in the middle of the previous
	year (2022) or in the current year (2023)?
Q-16	Are household supporters a recipient of unemployment benefits or are they on leave at the time of
	application?
Q-17	Are household supporters pensioners?
Q-18	Do household supporters receive injury and illness allowances?
Q-19	Do households have students in Japan who exclude compulsory education?
Q-20	Is the household a mother-child household or a father-child household?
Q-21	Has the applicant or the applicant's parents' house been damaged by wind, flood, etc. within 6 months (or
	within 1 year for new students)?
Q-22	Are there any family members with disabilities?
Q-23	Does the applicant have a repeat year or standard period of study?
Q-24	Is there anything that needs special explanation?
Q-25	(Please select "Yes" only for applicable undergraduate students) Are you an undergraduate student before
	2019 and are not eligible to apply for the Higher Education Study Support System?
Q-26	(Please select "No" if you are self-supported student) Is the applicant an out-of-home student whose family
	lives in Aichi, Gifu, or Mie? (Enter only for general student: No input for self-supported student)
Q-27	(Please select "No" if you are self-supported student) Did the applicant's household supporter pass away
	within 6 months (1 year for new students)?
Q-28	(Please select "No" if you are self-supported student) Is the applicant's household a welfare recipient
	household?

Private	Privately-financed International Student		
Q-1	Does the household supporter, excluding the applicant, reside in Japan?		
	XIf you selected "No" for Q-1, you do not need to select Q-2 to Q-10.		
Q-2	Do household supporters have salary income (including part-time jobs) and have been working before 1st		
	January 2022?		
Q-3	Do household supporters have salary income (including part-time jobs) and have been working since 2nd		
	January 2022?		
Q-4	Do household supporters (including self-employed) have any income other than salary income (including		
	internal employment), or is the household supporter a salaried employee who files tax returns?		

Q-5	Did household supporters retire or go out of business in the middle of the previous (2022) year or the current
	year (2023)?
Q-6	Did household supporters change jobs or open in the middle of the previous year (2022) or the current year
	(2023)?
Q-7	Are household supporters jobless benefit recipients?
Q-8	Are household supporters pensioners?
Q-9	Do household supporters receive injury and illness allowances?
Q-10	Is the household a mother-child household or a father-child household?
Q-11	Did you suffer damage such as wind and flood damage within 6 months (1 year for new students)?
Q-12	Are there any family members with disabilities?
Q-13	Does the applicant or spouse have income from a part-time job or a regular job?
Q-14	Are household supporters taking leave of absence at the time of application?
Q-15	Does the applicant or spouse receive a scholarship or applied for a scholarship?
Q-16	(If I have received or applied for a scholarship) Is the scholarship applied directly?
Q-17	Are there any applicants and spouses who have been hired as Research Fellow of the Japan Society for the
	Promotion of Science?
Q-18	Do applicants and spouses work at Nagoya University or other universities?
Q-19	Do households have students in Japan who exclude compulsory education?
Q-20	Does the applicant have a repeat year or standard period of study?
Q-21	Is there anything that needs special explanation?

2. DOCUMENTS

(1) DOCUMENTS THAT CAN BE PRINTED WITHIN THE ADMISSION FEE EXEMPTION / TUITION FEE EXEMPTION SYSTEM

As stated in the remarks, this is a document that must be submitted by the relevant person.

No.	Documents	Notes
1	【Sheet 1-①】 Nagoya University Tuition	All must be submitted
1.	Fee Exemption Application Form	
2.	【Sheet 1-②】 Family Situation Survey Report	All must be submitted
3.	[Short 2] Income status remart	Self-Supported Student and Privately-financed international
	Sheet 27 Income status report	students are required to submit
4.	[Sheet 3] Hearing Report on the Situation of	Self-Supported Student and Privately-financed international
	the Applicant	students are required to submit

(2) DOCUMENTS THAT CAN BE DOWNLOADED FROM THE NAGOYA UNIVERSITY WEBSITE

This is a document to be submitted only by the relevant person.

No.	Documents	Important Notes	Reason for necessity Questions for selecting application targets (pages 84 to 86)	lssue location
1.	【Form 1】 School Identification		<pre>【General · Self-Supported Student】 Q. 19 【Privately-financed International Student】 Q. 19</pre>	
2.	【Form 2】 Salary Prospects Certificate		[General · Self-Supported Student] Q. 12, 15 [Privately-financed International Student] Q. 3, 6	Workplace
3.	[Form 3] Satement		[General · Self-Supported Student] Q. 24 [Privately-financed International Student] Q. 21	
4.	[Form 4-1] Salary Payment (Estimated) Certificate	Not required if you submit 【Form 4-2】	[Privately-financed International Student] Q. 13	Workplace

	[Form 4-2]	Not required if you	Privately-financed International	
5.	Monthly Payment Details of	submit 【Form 4-1】	Student	
	Part-Time Job (for 3months)		Q. 13	
		Submit only those	[General Student]	
	[Form 5]	undergraduate students	Q. 25	
6	Higher education study	enrolled before 2019		
0.	support system application	who are not certified by		
	eligibility confirmation	the higher education		
		study support system.		
			【General · Self-Supported Student】	
			Q. 23	
7.			[Privately-financed International	
	mevitable Reason		Student	
			O. 20	

(3) DOCUMENTS SUBMITTED BY ALL APPLICANTS FOR ADMISSION FEE EXEMPTION (DEFERRAL OF COLLECTION)

This is a document that everyone submits regardless of the question.

No.	Documents	Important Notes	Issue
			location
1.	Nagoya University	You can download it from Nagoy University website	
	Admission Fee		
	Exemption/Deferred		
	Payment Application Form		

(4) DOCUMENTS SUBMITTED BY ALL APPLICANTS FOR TUITION FEE EXEMPTION

This is a document that everyone submits regardless of the question.

No.	Documents	Important Notes	Issue location
1.	Your latest Income (tax)	© Those of household supporters according to application status	Municipality
	Certificate	• The amount of income, city / prefectural tax, various	
	("ShotokuKazei(Hikazei)	deductions, and the number of dependents must be clearly	
	Shomeisho") issued by	stated.	
	your municipal	• If a certificate with all details is not issued, submit a "Tax or	
	government. *Please	Tax Exemption Certificate" and an "Income Certificate"	
	check the "notes" on the	together.	
	right for details on the	NOTE	
	required contents. *The	• It cannot be issued if there is no resident registration in Japan by	
	name of the certificate	1 st January 2022. (If you are applying in the spring semester)	
	may be "Municipal /	• It cannot be issued if there is no resident registration in Japan by	
	Prefectural Resident Tax	1 st January 2023. (If you are applying in the fall semester)	

	(Tax Exemption) Certificate".		
2.	Resident Record ("Juminhyo")	 Those of household supporters according to the application pattern (status) Must be issued within 3 months of submission. There is a statement that it is for "all households. My Number is not listeded 	Municipality
		 Privately-financed international student have a status of residence "study abroad". 	

(5) DOCUMENTS SUBMITTED BY THE PERSON CONCERNED

NOTE

If there are duplicates, only a partial submission is acceptable.

Submit copies of required documents that are specified as "(copy)" below, and originals for those that are not specified as "(copy)".

No.	Documents	Important Notes	Reason for necessity Questions for selecting application targets (pages 84 to 86)	Issue location
1.	Medical certificate etc. created by a doctor	It is stated that the tuition fee bearer is currently undergoing medical treatment for a period of 6 months or more as of the time of application (1 st April or1st October).	[Applicants for Admission Fee Exemption for Japanese undergraduates should submit only when applicable]	Municipality
2.	Withholding Certificate for 2022 (copy)	 Can be used as proof of retirement date if there is a description of retirement date. If there is a check in the widows / single-parent deduction column it can also be used as proof of a mother-child father-child household. 	【General · Self- Supported Student】 Q- 11, 12, 14, 15 【Privately-financed International Student】 Q- 2, 3, 5	Workplace
3.	Income Tax Return for 2022 (copy)* • Tables 1 • Tables 2	• If there is a check in the widows / single-parent deduction column in Table 2, it can also be used as	【General · Self- Supported Student】 Q- 13	Tax office, Municipality

		• Table 3 if there is	proof of a mother-child father-	[Privately-financed	
		* This copy here means a	child household.	International Student	
		copy or receipt of what	• If there is a statement such as	Q-2, 3, 4, 5	
		you have created and	"There is a separate sheet" in the		
		entered.	income breakdown, also submit the		
			additional sheet.		
	4.	City (town) Prefectural	If there is a check in the widows /	【General · Self-	Municipality
		Tax Return 2023 (copy)*	single-parent deduction column it can	Supported Student	
		• Front	also be used as proof of a mother-	Q-13, 20	
		• Back side	child father-child household.	Privately-financed	
				International Student	
		* This copy here means a		Q-4, 10	
		copy or receipt of what			
		you have created and			
		entered.			
	5.	Annual Income and	Creating an estimate of income and	[General · Self-	
		Expenditure Forecast	expenses for one year from the date of	Supported Student	
		Statement	starting a business	Q-15	
		(Free style)		Privately-financed	
		• •		International Student	
				Q-5	
	6.	Withholding Slip		General · Self-	
		for public pension		Supported Student	
		for 2022 (copy)		Q-17	
		Latest Pension		Privately-financed	
		Pavment Notice		International Student	
		(copy)		0-8	
		Pension Amount			
		Revision Notice			
		(copy)			
		National Pension			
		and Employees'			
		Pension Insurance			
		Pension Certificate			
	7.	Certificate of Retirement	Retired person name retirement date	[General · Self-	Workplace
	, •	from previous job	retired workplace name required	Supported Student	,, omplace
		from provious joo		0- 14	
				Privately-financed	
				International Student	
				Ω_{-5}	
ĺ	8	Certificate of husiness	Notification form must have a Tay	General · Self-	Tax Office
	-0.	closure	Office reception stamp	Supported Student	
		Notification form for		O_{-} 14_15	
ļ		- mounication form for		Privately financed	
ļ		private business (asser)		International Student	
		private business (copy)			
			1	I U- J	1

9.	Employment Insurance		[General · Self-	Public
	Eligibility Certificate		Supported Student	Employment
	(pages1 to 4) (copy)		O- 16	Security
			Privately-financed	Office
			International Student]	
			Q-7	
10.	Leave Certificate	Work name, name of employees on	[General · Self-	Workplace
		leave, and period of leave are required	Supported Student	1
			O- 16	
			Privately-financed	
			International Student]	
			0-14	
11.	Documents showing the		General · Self-	
	amount of salary.		Supported Student	
	allowance, etc. paid		O- 16	
	during the leave period		Privately-financed	
	(copy)		International Student	
			Q- 14	
12.	A copy of the notice		【General · Self-	
	showing the amount and		Supported Student	
	period of the injury and		0-18	
	illness allowance		Privately-financed	
			International Student	
			0-9	
13.	A copy of the Scholarship	Notification that shows the	General · Self-	Scholarship
	Employment Notice for	scholarship name, receiving period,	Supported Student	Organization
	direct application (copy)	and receiving amount	Q-7	
			Privately-financed	
			International Student	
			Q-15	
14.	Notification of Frontier	Notification that shows the	[General · Self-	
	Fellowship Program or	scholarship name, receiving period,	Supported Student	
	Frontier Next Generation	and receiving amount	Q-7	
	Research Program		[Privately-financed	
	(copy)		International Student	
			Q-15	
15.	Notification of	Notification that shows qualifications,	【General · Self-	
	Appointment as a JSPS	period of employment, and amount of	Supported Student	
	Research Fellowship	research incentive	Q-9	
	(copy)	XIf you are not able to submit the	Privately-financed	
		Letter of Employment Decision	International Student	
		within the submission period, submit	Q- 17	
		the Letter of Expected Employment		
		and be sure to submit the Letter of		
		Employment Decision in due course.		

16.	 Announcement Notice Notification of decision on the subject in charge and the number of hours allocated (Both required) 	TA or RA of Nagoya university will be issued at the time of recruitment.	【General · Self- Supported Student】 Q- 10 【Privately-financed International Student】 Q- 18	Workplace
17.	 Working conditions notice Working time ledger (Both required) 	RA, research assistant, administrative assistant or technical assistants of Nagoya University will be issued at the time of hiring	【General · Self- Supported Student】 Q- 10 【Privately-financed International Student】 Q- 18	Workplace
18.	Documents showing the amount of hourly wages, number of hours per year, and employment period (copy)	Tutor of Nagoya university or part- time lecturer of other universities	【General · Self- Supported Student】 Q- 10 【Privately-financed International Student】 Q- 18	Workplace
19.	Health Insurance Card (copy)	Within the expiration dateThe applicant (and spouse)	【General · Self- Supported Student】 Q- 3	
20.	Lease Agreement (copy) Excluding residents of the International Ohmeikan*	 Required place for contractor name, address, rent, contract period. In the case of room sharing, the description of the person living together is required. For Self-Supported students, the contractor is the applicant (or spouse) 	[General · Self- Supported Student] Q- 4, 26 [Privately-financed International Student] All regardless of the question	
21.	Dependent Deletion Certificate etc.	If the name of the applicant (and spouse) is listed in the dependent column of the parent's Income Certificate, submit it as proof that the parent is out of support.	【General · Self- Supported Student】 Q- 3	
22.	Death Certificate(copy)		【General · Self- Supported Student】 Q- 20, 27	Hospital
23.	Certified copy of Family Register (Extract of Family Register)		【General · Self- Supported Student】 Q- 20, 27	Municipality
24.	• Physical Disability Certificate (copy)	Must have name, disability name, grade, notebook number, etc. Within the expiration date	【General · Self- Supported Student】 Q- 22	Municipality

	 Medical Rehabilitation Handbook (copy) Mental Disability Certificate (copy) Atomic Bomb Survivour's Cetiicates (copy) Pollution Medical Notebook (copy) 		[Privately-financed International Student] Q- 12	
25.	Documents showing the amount of survivor's pension (survivor's pension transfer notice, etc.)	Most recent at the time of application	[General · Self- Supported Student] Q- 17, 20 [Privately-financed International Student] Q- 8, 10	Japan Pension Service
26.	Documents that show that you have received a child- rearing allowance (copy)	Most recent at the time of application	[General · Self- Supported Student] Q- 20 [Privately-financed International Student] Q- 10	Municipality
27.	 Life protection receipt certificate Notification of welfare payment 	Most recent at the time of application	【General · Self- Supported Student】 Q- 28	Municipality
28.	Damage (Victim) certificate		[General · Self- Supported Student] Q- 21 [Privately-financed International Student] Q- 11	Municipality
29.	Documents showing the amount of damage (copy)	Quotation or receipt, etc	[General · Self- Supported Student] Q- 21 [Privately-financed International Student] Q- 11	Repair Company, etc.
30.	Documents that show payment (compensation) of Non-Life Insurance money, etc. (copy)		[General · Self- Supported Student] Q- 21 [Privately-financed International Student] Q- 11	Insurance Company

IV. CONTACT INFORMATION/SUBMISSION SITE

1. STUDENT SUPPORT DIVISION

The address for submission of documents and inquiries for both undergraduate and graduate students has been changed to the Student Support Division from FY2023.

Please make sure that there are no mistakes in the address for submission or inquiries.

(1) ACCESS

Furo-cho, Chikusa-ku, Nagoya,

464-8601, Student Support Division, Tuition Fee Exemption Office (Campusmap:D36)

Opening Hours: Weekdays 9:00 a.m. - 5:00 p.m.



(2) CONTACT INFORMATION / MAILING ADDRESS

Furo-cho, Chikusa-ku, Nagoya,464-8601, Student Support Division, Tuition Fee Exemption Office Student Support

Division, Scholarship Section, In charge of Tuition Fee Exemption

* When sending by postal mail, please send by Acceptance-recorded mail or Letter Pack Light, etc., which will keep a record. Inquiries regarding the arrival of documents will not be answered.

* Please write "Tuition Fee Exemption application form enclosed" in red on the front of the envelope.

When contacting us by e-mail, please paste the following inquiry template into the body of your e-mail.

Applicant Information (All must be listed.)

Undergraduate or graduate school you belong to (As of April 1, 2023):

Bachelor or Master's or Doctoral Program:

Name:

Student Number(9-digit): (Leave blank if student ID number is unknown before entering school or continuing on to higher education.)

Details of Inquiry:

2. DOCUMENT SUBMISSION SITE

Please make an appointment for the submission date and time through the Tuition Fee Exemption Application System (p.80-82) and arrive at the document submission site at least 5 minutes prior to your appointment time.

(1) SUBMISSION SITE (STUDENTS ADMITTED BEFORE FY2022)

HIGASHIYAMA CAMPUS

Kitan Hall: Law and Economics Shared Facilities Building 2F (Campus Map : C4③)



TSURUMAI CAMPUS

Basic Medical Research Building 1F Conference Room 1 (In front of the Student Affairs Office)

Date	Time (JST)
Wednesday, March 15,	9:30 a.m 4:30 p.m.



IV. CONTACT INFORMATION/SUBMISSION SITE DOCUMENT SUBMISSION SITE

DAIKO CAMPUS



Main Building 2F Lecture Room 4 (Campus MAP : ①)

(2) SUBMISSION SITE (STUDENTS ADMITTED IN APRIL 2023)

HIGASHIYAMA CAMPUS

Science Building B-115 International Lounge (Campus MAP: D3③)



IV. CONTACT INFORMATION/SUBMISSION SITE DOCUMENT SUBMISSION SITE

TSURUMAI CAMPUS

Basic Medical Research Building 1F Conference Room 1 (In front of the Student Affairs Office)

Date	Time (JST)
Tuesday, April 18,	9:30 a.m 2:00 p.m.
	•



DAIKO CAMPUS

To Be Determined (To be updated as soon as a decision is made.)

Date	Time (JST)	
Monday, April 17,	9:30 a.m 4:30 p.m.	